

Supreme Court
of the
State of New York



DORIS M. GONZALEZ
ADMINISTRATIVE JUDGE
CIVIL TERM

CHAMBERS
851 GRAND CONCOURSE
BRONX, NEW YORK 10451

ADMINISTRATIVE ORDER (FORECLOSURE SALES)

By the Authority vested in me as Administrative Judge of this Court; and

WHEREAS, this Court continues to resume normal operations; it is hereby,

ORDERED that the Administrative Order (Foreclosure Sales) dated May 25, 2022, is superseded by this Administrative Order; and it is further

ORDERED that effective Term II, the Amended Bronx Auction Plan 2021 is superseded by the Amended Bronx Auction Plan February 2023; and it is further

ORDERED that in accordance with the Amended Bronx Auction Plan February 2023, the Court reiterates and calls attention to the requirement therein that to schedule an auction, plaintiffs' attorneys must email the Foreclosure Department at: bxforeclosure@nycourts.gov. All emails must provide: (1) the title of the action and index number; (2) email address of the owner; (3) the plaintiff's attorney's email address and other contact information; and, (4) the Referee's name, email address and other contact information; and it is further

ORDERED that every auction will be held on a date scheduled by The Bronx Foreclosure Department; and it is further

ORDERED that no auction shall go forward unless scheduled by The Bronx Foreclosure Department; and it is further

ORDERED that any auction which proceeds on a date not previously selected by the Bronx Foreclosure Department, or which is not otherwise in substantial conformity with this Administrative Order and the Amended Bronx Auction Plan February 2023, is deemed to be a nullity; and it is further

ORDERED that auctions shall be conducted on a Monday, except when a different day or an additional day is designated by the Court; and it is further


ORDERED that in any case in which the plaintiff seeks an extension of time to effectuate a sale, plaintiff shall move by notice of motion for an amended judgment of foreclosure and sale; and it is further

ORDERED that the proposed amended judgment shall also include the name and telephone number of the mortgage servicer for a plaintiff as required by RPAPL 1351 (1); and it is further

ORDERED that no auction sale shall take place until a date 45 days after the amended judgment of foreclosure and sale is signed and entered by the Court and served by mail by the plaintiff on the owner of the equity of redemption at the subject premises, or such other address as has been provided by the owner of the equity of redemption; and it is further

ORDERED that no auction shall be scheduled until a final settlement conference is held, unless the property has been established to be vacant.

Dated: 2/24/2023
Bronx, New York



Hon. Doris M. Gonzalez J.S.C.,
Administrative Judge