

**IAS Part 24M – Foreclosure Part Rules
Twelfth Judicial District
Supreme Court, Bronx County – Civil Term
JUSTICE DORIS M. GONZALEZ
851 Grand Concourse
Bronx, New York 10451
Courtroom Telephone: (718) 618-1388**

Courtroom: 711

No inquiry to Chambers regarding Motions and/or Orders to Show Cause.

1. Motions

A. Orders to Show Cause

All papers must comply with CPLR Rule 2103 and Rule 2214 as well as the applicable provisions of the Court Rules [22 NYCRR Part 202].

If documents attached are voluminous, the portions that are relevant shall be highlighted.

Working copies shall be submitted to the Court only on E-Filed cases.

Proposed orders or judgments shall be submitted separate and apart from the motion papers.

When the Court deems calendar calls appropriate; the failure to appear at the calendar call may result in denial [22 NYCRR § 202.27].

The Court shall be advised by stipulation by 4:30 PM the day before the return date of the motion if the motion is resolved and/or withdrawn.

B. Summary Judgment Motions

Motions are returnable five days a week in the Motion Support Office, Room 217. All opposition and reply papers must be submitted to Motion Support prior to the return date of the motion. Opposition and reply papers will not be accepted by the Court.

No sur-replies and other post-reply answering papers are permitted.

Stipulations of adjournment compliant with Uniform Rule 202.8(e)(1), submitted in Room 217 on the return or adjourned date of a motion, will be entertained and action taken appropriately. If a non-stipulated application for adjournment is submitted, the motion and application will be forwarded to Chambers for decision.

Pursuant to CPLR Rule 3212 a motion for summary judgment shall be made within sixty (60) days of the filing of the note of issue.

C. Foreclosure Order to Show Cause

Foreclosure Orders to Show Cause must comply with Uniform Rule 202.7(d) and be brought to the Motion Support Office for review and entering.

Orders to Show Cause in foreclosure matters will be returnable in IAS Part 24M at 9:30 AM, either in Room 607, 701 or 711.

All parties must appear on the return date. By the appearance date, the movant must provide the Court with an affidavit of service in compliance with the Court's order.

Failure to provide the Court with an affidavit of service will result in denial of the order to show cause. When filing the affidavit of service DO NOT file any copy of the conformed order or attachments.

D. Motions in E-Filed cases

Motions will be decided provided working copies are submitted to the Motion Support Office, Room 217, as of the return date of the motion. If a working copy of the papers has not been submitted, the Court will not consider the motion. Stipulations to adjourn e-filed motions must be submitted on the return date. All working copies submitted by mail or overnight delivery shall be marked "NYSCEF matter" on the outside envelope to expedite processing.

2. Inquiries

All inquiries regarding motions shall be made to the appropriate clerk's office or Courtroom. There shall be no inquiry made to Chambers.

Motion Support Office: Room 217, Telephone: 718-618-1310

No fax shall be sent to Chambers unless prior authorization is given. Chambers does not accept emails regarding motions.