

Justice Julia I. Rodriguez
Supreme Court of the State of New York
12th Judicial District - Bronx County
851 Grand Concourse
Bronx, New York 10451
IAS Part 27, Room 625; Part Clerk: Dahlia Rivera
Part Phone: (718) 618-1216
Chambers, Room 535: (718) 618-1413
Principal Law Clerk/Court Attorney: Mary Ann Amodeo, Esq.

General

1. Courtesy copies of all e-filed documents shall be mailed or delivered to Chambers, Room 535.
2. Any correspondence via facsimile shall be no longer than five (5) pages.

Inquiries

All inquiries should be made to the appropriate clerk's office when possible. Inquiries should only be directed to chambers when attempts to resolve a matter with the appropriate clerk prove fruitless.

Adjournments

1. Parties may adjourn any matter only by stipulation on consent of all parties. Prior to adjournment, please call the Part Clerk to secure a date agreeable to the Court at: 718-618-1216. The Court fax number is 718-618-3522.
2. Therefore, parties should attempt to adjourn the matter without court intervention by engaging in professional courtesy. If an adjournment is necessary and may not be obtained on consent of opposing counsel, then make request via facsimile to chambers on notice to all sides (fax no. 718-618-3522).

Motion Procedure

1. This court accepts motions on notice submitted in accordance with the clerk's procedures. Please consult §202.8 of the Uniform Rules for the New York State Trial Courts (Part 202) titled *Motion Procedure*.
2. This court does not entertain oral argument on motions that are submitted. In those cases where the court determines that oral argument is necessary, the court shall issue an order directing the parties to appear on a date certain.
3. When submitting proposed orders or judgments please keep proposed orders or proposed judgments separate and apart from motion papers.

Motions for Summary Judgment

Pursuant to CPLR R 3212(a), a motion for summary judgment shall be made no later than one hundred twenty (120) days after filing of the note of issue, except with leave of court on good cause shown.

Orders to Show Cause

1. Orders to show cause are returnable on Fridays, except for court holidays, in IAS Part 27, Room 625. The court shall insert the time of appearance upon the signing of the OSC.
2. Motions shall be brought by an order to show cause only when there is genuine urgency (e.g. applications for provisional relief), a stay is required or a statute mandates such a proceeding.

Appearance Calendar

1. Appearances on matters that are not on submission shall be placed on a Friday calendar.
2. A party must appear within one hour of the scheduled time.
3. A party shall be deemed in default of his/her appearance after one hour has elapsed and: (1) the party has not appeared or notified any other party or the court of his/her reason for not appearing, and (2) has not requested an adjournment or other extension of time prior to the scheduled time.
4. The telephone number for Part 27, Room 625 is 718-618-1216.

Jury Trials

1. Upon assignment to Part 27, plaintiff's counsel shall furnish the judge with a copy of the marked pleadings in accordance with CPLR R 4012.
2. Jury selection and trial shall proceed in accordance with CPLR Articles 40 and 41.
3. The court will decline any trial where an appeal is presently pending in the case. In other words, if the ultimate outcome of a pending appeal will affect the immediate entry of the jury verdict, then the case is not ripe for a jury trial and will be returned to the trial expediter.