

Supreme Court, Bronx County
851 Grand Concourse
Bronx, New York 10451
PARTS 3 and 33 RULES (Room 707)

Justice Mitchell J. Danziger, Presiding
Principal Law Clerk: Sara Collins-Sedey, Esq.
Administrative Assistant: Julie Rodriguez
Part Clerk: Ramon Medina

Chambers: Room 828
Phone (718) 618-1650
Fax: (212) 884-8911
Court Room: (718) 618-1207

VIRTUAL PART RULES

COMPLIANCE CONFERENCES:

- a. For Tuesday Compliance Conferences: A compliance conference order is due to the court via email by Thursday of the week that your conference is scheduled.
- b. For Wednesday Compliance Conferences: A compliance conference order is due to the court via email by Friday of the week that your conference is scheduled.
- c. All parties must agree to the proposed order and the same must be represented to the Court in your email. The proposed order must contain all items of outstanding discovery and deadlines for the same. The proposed order is subject to the approval of the Court.
- d. At your CC, the matter shall be given a status conference date.
- e. The CC form for our part must be used for your conference. The City and Transit has been provided with a copy.
- f. If the parties cannot come to an agreement on the outstanding discovery, you must email the court requesting a virtual conference. Your email should contain a short synopsis of the facts, damages, discovery issue, and any court orders the Court should review for your conference. A conference will be scheduled via Microsoft Teams. An attorney's presence is required. Court attire is not required. City and Transit virtual conferences will be scheduled on Mondays and police cases will be scheduled for Wednesdays.
- g. If your matter has been settled, please email the court and advise of the same.
- h. If you do not have contact for the handling attorney for your City or Transit case, please contact the following people:
 - i. Bronx Tort: bwright@law.nyc.gov
 - ii. SLED: ngaus@law.nyc.gov; vdevoe@law.nyc.gov;
krichard@law.nyc.gov
 - iii. Transit: jerry.granata@nyct.com
- i. If you need an adjournment of your compliance conference, please email the part to request an adjournment and state the reason why an adjournment is necessary. Adjournments will be granted upon a showing of good cause.
- j. Please adhere to Uniform Civil Court Rules Sections 202.20-e, 202.20-f, 202.20-g, and 202.10.
- k. All emails regarding status conferences, must be addressed to scsedey@nycourts.gov and jrodrig5@nycourts.gov. If there is a conflict with Ms. Collins-Sedey, please send your email to jrodrig5@nycourts.gov and state the same.
- l. It is the responsibility of the plaintiff to contact the City/Transit at the email provided above.
- m. Cases that have been adjourned more than 2 times for the plaintiff's failure to contact the City, may be marked off.