

# SAMPLE – NOT REQUIRED

## MEDIATION FEE AGREEMENT

**Directions: This Agreement is to be completed and signed by the parties prior to the start of the ninety (90) minute non-compensable mediation period. The Mediator shall provide the parties with a copy of the signed Mediation Fee Agreement.**

- I. As noted in the Mediation Guidelines and the Richmond County ADR Information and Rules, (hereinafter, the "Mediator") must provide ninety (90) minutes of non-compensable mediation services. This ninety (90) minute period does not include preparation time. The ninety (90) minute period of non-compensable time will end at the time set forth in paragraph 5 below.
- II. The parties agree that if they decide to continue with the mediation session, then the fees for mediation services will be charged at the rate set forth in paragraph 5 below.
- III. The parties also agree that, if they decide to continue with the mediation today beyond the ninety (90) minute non-compensable period, that the Mediator may charge them for any additional time spent on this matter that exceeded the ninety-minute period as set forth in paragraph 5 below. The individuals signing below represent that they have full authority to bind the parties herein.
- IV. Should any party subpoena or otherwise require the Mediator to appear in any proceedings or require the production of the Mediator's records, then such party shall fully indemnify and hold the Mediator harmless from any costs (including but not limited to attorneys' fees) in connection with the Mediator's enforcement of this clause, regardless if the Mediator prevails. If the Mediator appears, produces documents, testifies, or is on call to testify, then the Party who has subpoenaed or called the Mediator shall be responsible to pay the expenses of the Mediator, and the usual hourly rate of the Mediator. If any non-party is given notice of this provision, then such non-party shall be bound hereby; and shall be responsible for all the costs, fees, expenses and hourly compensation set forth herein, in addition to the Parties.

5. Non-compensable mediation period will conclude at:

\_\_\_\_\_ AM/PM Mediator Hourly Rate is:

\$ \_\_\_\_\_ /hour

Name of Case: \_\_\_\_\_

Mediator: \_\_\_\_\_

Plaintiff(s)

Defendant(s)

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Plaintiff(s) Counsel

Defendant(s) Counsel

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