

**RICHMOND COUNTY SUPREME COURT**

**CRIMINAL TERM – PART 40**

**CRIMINAL TERM – PART 45**

**HONORABLE LISA GREY**  
**26 Central Avenue**  
**Staten Island, New York 10301**  
**(718) 675-7840**

**APPEARANCES**

All matters will be calendared, in person, Monday through Friday.

Arraignments will be calendared on Wednesdays.

All parties and their representation must appear for calendared matters, unless specifically excused by the Court.

Conference and calendar calls start promptly at 9:30am.

**MOTIONS**

Motions and answering papers, along with a courtesy copy for the Court, shall be filed with the Clerk's Office of the Supreme Court – Criminal Term. The Court will not accept documents filed through the Electronic Document Delivery System (EDDS) or sent via email.

**REQUESTS FOR ADJOURNMENT**

Requests for adjournment shall be made in writing via email to [tarusso@nycourts.gov](mailto:tarusso@nycourts.gov) no later than 48 hours in advance of the scheduled appearance.

All parties shall be copied on the email, and the request shall clearly state the original date of the appearance, the reason for the adjournment, and whether opposing counsel consents. If opposing counsel does not consent, the request must state the reason provided by opposing counsel for withholding consent.