



STATE OF NEW YORK
UNIFIED COURT SYSTEM
FIRST JUDICIAL DISTRICT
SUPREME COURT, CIVIL BRANCH
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ANN T. PFAU

Chief Administrative Judge

FERN A. FISHER

Deputy Chief Administrative Judge
New York City Courts

SHERRY KLEIN HEITLER

Administrative Judge for Civil Matters
First Judicial District

ADMINISTRATIVE ORDER

Pursuant to the authority vested in me as Administrative Judge, I hereby direct the Motion Support Office, the Trial Support Office, and the Ex Parte Office to assign actions to foreclose a mortgage on a 1-4 family home or a condominium unit ("residential foreclosure actions") as follows. A special form of Request for Judicial Intervention has been promulgated for residential foreclosure actions in which a party seeks a settlement conference as required by law. The back offices shall assign all such actions to the Mortgage Foreclosure Part. Honorable Peter Moulton and Honorable Anil Singh shall preside over this Part on a rotating basis. The Motion Support Office and the Ex Parte Office shall assign to the Mortgage Foreclosure Part previously unassigned residential foreclosure actions that come on by motion or other application. Justices may refer to the Part any residential foreclosure actions involving home loans as defined in RPAPL § 1304 which were commenced by the filing of a motion or other application and not assigned to the Part. Upon the conclusion of proceedings in the Part where the action is not settled, actions assigned to the Part and not previously assigned to a Justice shall be reassigned to a Justice at random and actions assigned to the Part that were previously assigned to a Justice shall be remanded to the assigned Justice.

Dated: July 14, 2010

A handwritten signature in cursive script that reads "Sherry Klein Heitler".

Hon. Sherry Klein Heitler
Administrative Judge