

Judge Mark L. Powers is assigned full time in Clinton County Supreme Court and has chambers in both Plattsburgh and Schenectady.

Judge Powers sits in Plattsburgh on Mondays and Fridays. For matters in which **all** attorneys are closer to Schenectady, Judge Powers will hold conferences in his Schenectady chambers, usually on Thursdays; however, all trials will take place at the Clinton County Courthouse, 137 Margaret Street, Plattsburgh, New York.

When submitting motions, please choose a return date and indicate whether your motion is on submission or is oral argument/appearance.

Please do not serve Notices of motion without indicating a return date on the face of the notice. Blank return dates on notices of motion are unacceptable and may be returned to the moving party.

All papers must be filed with the Clinton County Clerk. Courtesy copies are not necessary.

Please enclose a self-addressed stamped envelope for the return of orders and other paperwork submitted for the judge's signature. Originals are returned to you for filing; the Court does not file paperwork with the County Clerk.

All requests for adjournment must be made in writing, upon notice to all parties, and must indicate whether consent was

obtained from opposing parties.

All requests to appear by telephone must be in writing and state the reason for the request, must be on notice to all parties, and must indicate whether consent was obtained from opposing parties. In your written request, please include the phone number at which you may be reached at the date and time of the conference.

All telephone conferences are initiated by the Court.

No ex parte communications will be accepted.

For matters scheduled for Jury Trial, please submit within ten days prior to the trial the following:

- (1) a marked set of pleadings;
- (2) a request to charge; and
- (3) a proposed jury verdict.

If you have questions, please contact Judge Powers' secretary, Audrey Osterlitz, at 518/285-8451; or his Principal Court Attorney, Eileen B. Kassner, 518/285-8452.