

HON. DAVID A. MURAD
E-FILING PART RULES
REVISED - 3/21/2019

E-Filing Rules and Protocol

All parties should familiarize themselves with the New York E-Filing Rules which are available at www.nycourts.gov/efile and the Oneida County E-Filing Protocol which is available at www.nycourts.gov/courts/5jd/oneida/supremecounty/index.shtml .

General questions about e-filing should be addressed to the E-Filing Resource Center at (646) 386-3033 or efile@courts.state.ny.us. Specific questions relating to Judge Murad's procedures should be addressed to his secretary, Susan Wengert at (315) 266-4314.

Electronic Filing

For any e-filed cases, all submissions to the Court, including proposed orders, proposed judgments, and letters, must be electronically filed through NYSCEF.

Working Copies - REVISION

This part no longer requires “working copies”. On occasion, the Court may require the submission of “working copies” of electronically filed documents. See Uniform Rule §202.5-b(d)(4).

If the Court desires a “working copy” of any papers, the Court will notify counsel/parties by e-mail of the request for a “working copy”.

Scheduling

Counsel/parties should address questions about scheduling appearances or adjourning appearances to Susan Wengert at (315) 266-4314.

Motions

Copies of pleadings should not be attached as exhibits to moving papers. The Court will access any pleadings referred to in the moving papers through NYSCEF.