

HON. ANTHONY J. PARIS
E-FILING RULES AS OF 10/18/2019

E-Filing Rules and Protocols:

General questions about e-filing should be addressed to the E-Filing Resource Center at (646) 386-3033 or efile@courts.state.ny.us.

Specific questions relating to local procedures should be addressed to Kimberly Beeman at (315) 671-1036.

Electronic Filing

For any e-filed case, all submissions to the Court, including proposed orders, proposed judgments and correspondence to the Court must be electronically filed through NYSCEF.

All exhibits are to be filed separately and separate from the Affidavit/Affirmation. Do not e-file Affidavits/Affirmations with attached exhibits as the same document.

Working Copies

Pursuant to Uniform Rule §202.5-b(d)(4), Judge Paris requires a single hard copy of all e-file submissions to be delivered to chambers within 24 hours of e-filing:

Hon. Anthony J. Paris
Onondaga County Courthouse - Room 403
401 Montgomery Street
Syracuse, NY 13202

All hard copies submitted to this Part **must include a copy of the NYSCEF Confirmation Notice firmly fastened as the front cover page** of the submission and comply with other requirements set forth in the Onondaga County Protocol which is available at www.nycourts.gov/courts/5jd/onondaga/supreme/index.shtml. Hard copies without the Confirmation Notice will not be accepted. The form is available at www.nycourts.gov/efile.

Scheduling

Counsel/parties should address questions about scheduling appearances or adjourning appearances to the Court Clerk, Kimberly Beeman at (315) 671-1036.