

REQUEST FOR A TRANSCRIPT

YOUR NAME:

PETITIONER: _____

RESPONDENT: _____

TYPE OF PETITION (custody, support, etc.): _____

DOCKET NO.: _____

FILE NO.: _____

COURT DATE(S): _____

NAME, ADDRESS AND TELEPHONE NUMBER OF PERSON REQUESTING

THE TRANSCRIPT: _____

I AM REQUESTING A TRANSCRIPT

NAME OF TRANSCRIPTION SERVICE TO BE USED: _____

It is the responsibility of the requesting party to make arrangements for payment with the transcription service. A list of NYS approved transcription services is available and can be found at the following website: *nycourts.gov*. The Court will forward a copy of the taped proceeding and related log sheets to the transcription service upon receipt of a request to do so from a party, attorney or the transcription service.