



ONEIDA CITY COURT  
108 MAIN STREET  
ONEIDA, NEW YORK 13421  
Phone: (315) 266-4740

HON MICHAEL J MISIASZEK  
HON JAMES W BETRO  
City Court Judges

CARLA E. FITZGERALD  
Chief Clerk

### COMMUNITY SERVICE

Community service is defined as performing services for a public or not-for-profit corporation, association, or agency. You are required to contact the organization where you would like to perform this community service and make all arrangements. You may use more than one agency to complete your hours within the time frame established by the Judge. At the completion of your community service, the agency **must** forward to the court a letter (preferably on letterhead) as to the number of hours you completed with their organization. This is the verification the court requires, a phone call will not suffice.

YOU ARE HEREBY REQUIRED TO PERFORM \_\_\_\_\_ HOURS OF COMMUNITY SERVICE BEFORE \_\_\_\_\_.

Dated: \_\_\_\_\_

Hon Michael J Misiaszek  
Hon James W Betro  
City Court Judge

#### EXAMPLES:

Oneida Youth Bureau	Cemeteries
Hospitals	Recycling Center
Nursing Homes/Extended Care Facility	Fire Departments
Salvation Army	DPW
Libraries	Kallet Civic Center
Churches	Karing Kitchen
Oneida Area Community Garden	International Boxing Hall of Fame
(May-Oct) phone 363-1921	

## COMMUNITY SERVICE

If you live in Oneida County, the Oneida County Probation Department is the clearing house for all community service for the county. You should contact them in Utica (798-5914) or Rome (337-0800 or 337-0073).

Defendant: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

DOB: \_\_\_\_\_

Offense: \_\_\_\_\_

Sentence: \_\_\_\_\_ Conditional discharge \_\_\_\_\_ ACD

Number of hours: \_\_\_\_\_

Date Due: \_\_\_\_\_