



**Certificate of Authority.**

I, \_\_\_\_\_ am an \_\_\_\_\_ of \_\_\_\_\_  
(Officer, director, employee) (Claimant, corporation, partnership or association)  
and have been authorized to represent the corporation, partnership or association in a  
Commercial Claims action against \_\_\_\_\_.  
(Defendant(s))

I certify that I have the requisite authority to bind the corporation, partnership or association in a  
settlement or trial or any claim or counterclaim.

\_\_\_\_\_  
(Representative)

Note: The commercial claim part will dismiss any case where this certificate is not made.

**Complete this section for a commercial claim.**

Certification: (UCCA § 1803-A; UDCA § 1803-A)

I hereby certify that no more than five (5), actions or proceedings (including the instant action or  
proceeding) pursuant to the commercial claims procedure has been initiated in the Courts of this  
State during the present calendar month.

\_\_\_\_\_  
(Representative)

\_\_\_\_\_  
(Signature of Notary/Clerk/Judge)

Note: The commercial claim part will dismiss any case where this certificate is not made.

**Complete this section for Commercial Claim, arising out of a Consumer Transaction.**

Certification: (NYCCCA § 1803-A; UCCA § 1803-A; UDCA § 1803-A)

I hereby certify that I have mailed a demand letter by ordinary first-class mail to the party  
complained against, no less than ten days (10) and no more than one hundred eighty days (180)  
before I commenced this claim.

\_\_\_\_\_  
(Representative)

\_\_\_\_\_  
(Signature of Notary/Clerk/Judge)

Note: The commercial claim part will dismiss any case where this certificate is not made.