

CREDIT OR DEBIT* CARD AUTHORIZATION FORM

THIS FORM MUST BE COMPLETED IN FULL. If any information is missing the form will be returned to you.

FOR FILINGS: THE COURT WILL ASSIGN AN INDEX # AND NOTIFY YOU OF THAT NUMBER. PLEASE REFER TO THE APPLICATION FOR THE FILING FEE OR CALL THE COURT AT (585) 201-5764 BETWEEN THE HOURS OF 9:00 AM AND 4:30 PM.

PAYMENT OF FINES/SURCHARGES: PLEASE ENTER THE DOCKET NUMBER FROM YOUR NOTICE.

*DEBIT CARDS WITHOUT THE VISA OR MASTERCARD LOGO WILL NOT BE ACCEPTED. DEBIT CARDS WITH THE VISA OR MASTERCARD LOGO WILL BE PROCESSED AS A CREDIT CARD.

NAME ON CARD:	
TYPE OF CARD: <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD	
CARD NUMBER: ___ ___ ___ / ___ ___ ___ / ___ ___ ___ / ___ ___ ___	
V-CODE FROM SIGNATURE STRIP:	DAYTIME TELEPHONE NUMBER FOR CARDHOLDER:
EXPIRATION DATE:	
DEFENDANT or CASE NAME:	DOCKET or INDEX NO.
Amount \$ _____	
SIGNATURE OF CARDHOLDER:	

I authorize the Batavia City Court to charge my credit card for the amount indicated above.

INDIVIDUALS USING CORPORATE CARDS MUST PROVIDE DOCUMENTATION ON COMPANY LETTERHEAD THAT THEY ARE AUTHORIZED TO USE SAID CARD.

IF THE CARDHOLDER IS NOT THE DEFENDANT IN A CRIMINAL OR TRAFFIC MATTER, THE CARDHOLDER MUST ATTACH A COPY OF HIS/HER PHOTO DRIVER'S LICENSE OR OTHER PHOTO I.D.

THIS ORIGINAL AUTHORIZATION MUST BE RETURNED BY MAIL TO:

**Batavia City Court
Genesee County Courts Facility
One West Main Street
Batavia, NY 14020-2019**