

# **HON. BETTY CALVO-TORRES**

Part 20-Third Floor  
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Buffalo, New York 14202  
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Law Clerk:	G. Michael Drmacich, Esq.	716-845-9469
Secretary:	Josephine Torres	716-845-9468
Court Clerk:		
Court Reporter:		

## **MOTIONS, HEARINGS, PLEAS, SENTENCINGS:**

**Tuesday at 9:30AM or as otherwise scheduled by the court.**

Cases called by readiness of parties. Advise Court Clerk when all parties are present.

All moving papers, responding papers, etc. must be delivered to chambers at least 5 days prior to the return date. Please follow the time schedules and procedures set forth in the CPL for Demands, Motions, Responding Papers, Etc.

Assistant District Attorneys to provide a copy of NYSIS to the court prior to arraignments on indictments, bail motions, and SCI pleas. All SCI paperwork and Defendant information sheet is to be provided to the court at least 48 hours in advance of the scheduled plea.

All motion papers (including responding papers) should be properly served upon counsel and the Court. Refer to time schedules and procedures set forth in the CPL. The Court must be in receipt of all papers at least three (3) days prior to the return date.

## **CONFERENCES:**

Pre-trial conferences on indicted cases will be scheduled upon assignment of an indictment to the Part.

## **ADJOURNMENTS:**

Adjournments will only be granted upon consent, except in cases of emergency. Adjournments are granted by the judge, secretary, or law clerk only, with notice to opposing counsel. No general adjournments will be granted; all matters must have a return date for further proceedings. Confirmation of any adjournment together with its rescheduled date must be made in writing to all parties and to the Court by counsel seeking the adjournment.

Any attorney who will be late for a scheduled appearance must notify the Court Clerk at 845-2180 prior to the scheduled time of appearance.