

Westchester Landlord-Tenant Guardian Ad Litem Case Summary

Index Number: _____

Case Name: _____ v. _____

Nonpayment OR Holdover

GAL Contact Information: Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

E-mail Address: _____

I. Investigation (check all that apply)

- Reviewed: Court documents
- Clinical records
- Income and savings (Social Security, SSI, public assistance, etc.)
- Other Documents/Reports (please specify): _____

Met with litigant with diminished capacity (indicate dates): _____

Comments: _____

Consulted with:

- Litigant _____
- Litigant's attorney _____
- APS _____
- Litigant's family members _____
- Other (please specify) _____

2. GAL Initial Assessment and Plan:

a. Issues in Case (brief description such as: owes rent, repairs needed, right to apartment, nuisance behavior, etc.)

- b. Plan:
- APS assistance (describe) _____
 - Contact welfare agency for reinstatement of benefits
 - Contact welfare agency for Emergency One-Shot grant
 - Obtain repairs
 - Relocation: _____
 - Other: _____

Comments: _____

3. Does the resolution of the case involve the ward giving up rights to live in the apartment or otherwise vacating the apartment? Yes No

If yes, explain why _____

4. Does the settlement involve any of the following?

- Nonpayment final judgment with warrant
- Nonpayment settled without judgment and warrant
- Completion of repairs
- Holdover probationary stipulation
- Other (describe) _____

5. Name of Judge and date Judge approved stipulation: _____

By: _____