

**What's New:** Updated Appellate Term Coordinators Contact List effective October 22, 2020

Appellate Term Coordinators facilitate the submission of two types of initial applications to the Appellate Term: 1) a review of a summarily denied or refused Order to Show Cause brought in a City, Town or Village Court (pursuant to CPLR §5704(b)) and 2) the submission of an Order to Show Cause seeking an interim stay pending appeal to the Appellate Term from a determination of a City, Town or Village Court.

Appellate Term Coordinators cannot provide legal advice. Forms, instructions and procedural informational on applications to the Appellate Term can be found at the Court's Website: [https://www.nycourts.gov/courts/ad2/AppellateTerm\\_formsandpracticeaids.shtml](https://www.nycourts.gov/courts/ad2/AppellateTerm_formsandpracticeaids.shtml)

Papers should be submitted to the Appellate Term Coordinators through the following e-mail addresses. It is important that you provide an e-mail, fax, cell or telephone number so that the Coordinator may contact you with the Appellate Term's determination. Here are the Appellate Term Coordinators for the 9<sup>th</sup> Judicial District: and their contact information:

Westchester County- Lakisha Hickson, Chief Clerk  
Westchester County Courthouse  
111 Dr. Martin Luther King Jr. Boulevard, 9<sup>th</sup> Floor  
White Plains, New York 10601  
Phone: (914) 824-5300  
E-mail: [ATCoordinatorWestchester@nycourts.gov](mailto:ATCoordinatorWestchester@nycourts.gov)

Rockland County- Robert Fritz, Chief Clerk  
Rockland County Supreme Court  
1 South Main Street, Suite 200  
New City, New York 10956  
Phone: (845) 483-8307  
E-mail: [ATCoordinatorRockland@nycourts.gov](mailto:ATCoordinatorRockland@nycourts.gov)

Dutchess County- Michael Thompson, Chief Clerk  
Dutchess County Supreme Court  
10 Market Street  
Poughkeepsie, New York 12601-3203  
Phone: (845) 431-1720  
E-mail: [ATCoordinatorDutchess@nycourts.gov](mailto:ATCoordinatorDutchess@nycourts.gov)

Putnam County- Lisa D'Angelo, Chief Clerk  
40 Gleneida Avenue  
Carmel, New York 10512  
Phone: (845) 208-7810  
E-mail: [ATCoordinatorPutnam@nycourts.gov](mailto:ATCoordinatorPutnam@nycourts.gov)

Orange County-

Lynn McKelvey, Chief Clerk  
Orange County Supreme Court  
Orange County Government Center  
285 Main Street, 3<sup>rd</sup> Floor  
Goshen, New York 10924  
Phone: (845) 476-3440  
E-mail: [ATCoordinatorOrange@nycourts.gov](mailto:ATCoordinatorOrange@nycourts.gov)

For more information please see the Appellate Term Coordinators Page ([provide link](#))