

State of New York
Unified Court System



Lawrence K. Marks
Chief Administrative Judge

25 Beaver Street
New York, N.Y. 10004
(212) 428-2100

September 17, 2020

MEMORANDUM

To: All Interested Bar Associations and Persons

From: Lawrence K. Marks *LM*

Re: Implementation of Mandatory Electronic Filing in Broome County Surrogate's Court

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I am pleased to provide the Bar and other interested persons with an update on the progress of the New York State Courts' Electronic Filing System ("NYSCEF"). The implementation of a mandatory e-filing program has been proposed by the District Administrative Judge of the 6th Judicial District for the **Broome County Surrogate's Court**. To date, successful consensual e-filing programs have been implemented in the Surrogate's Court in Broome, Chenango, Delaware, Otsego, and Tompkins Counties. It is expected that this mandatory program will be implemented on **October 21, 2020, for newly filed probate and administration proceedings and miscellaneous proceedings relating thereto.**

Persons wishing to comment on this proposal should e-mail their submissions to efilingcomments@nycourts.gov no later than October 15, 2020. A new page has been created on the Unified Court System's website - www.nycourts.gov/rules/efiling/ - to provide notice to the public of proposed new or expanded mandatory e-filing programs and for posting any public comments received on such proposals. Any person who wishes to comment but lacks access to a computer may forward comments by regular mail to:

Jeffrey Carucci
NYS Courts E-Filing Division
Office of Court Administration
25 Beaver Street, Room 823
New York, NY 10004

As we move forward with this implementation, please be assured that the staff of the E-Filing Resource Center will continue to offer training. The NYSCEF system is intuitive and easy to use, and attorneys participating in our on-line training session can receive CLE credit(s) free of charge. Information on training sessions is available on the NYSCEF website: www.nycourts.gov/efile, or by contacting the Resource Center at NYSCEF@nycourts.gov. Attorneys, paralegals and interested filers can register on-line for upcoming training sessions.

Please note that by legislation and statute all unrepresented parties are automatically exempt from participating in e-filing in any case. However, unrepresented parties may choose to e-file. Information on how to do so is available at <http://www.nycourts.gov/efile-unrepresented>. Attorneys who certify in good faith that they lack the requisite hardware, electronic connection or technical knowledge to participate in e-filing, may opt out of e-filing.

E-filing represents an important advance for the courts and the legal profession in New York State. We thank you for the wonderful support and cooperation you have shown and look forward to continuing to work closely with you as the program continues to move forward.

cc: Hon. Vito C. Caruso
Hon. Eugene D. Faughnan
Hon. David H. Guy
John McConnell, Executive Director
Nancy J. Barry, Chief of Operations
Eileen D. Millett, OCA Counsel
Jeffrey Carucci, Director Division of E-Filing
Porter Kirkwood, District Executive
Rebecca A. Malmquist, Chief Clerk
Michelle Gartner, Esq.
Mindy Jeng, Esq.