

ADMINISTRATIVE ORDER OF THE  
CHIEF ADMINISTRATIVE JUDGE OF THE COURTS

Pursuant to the authority vested in me, and with the advice and consent of the Administrative Board of the Courts, effective immediately, I hereby revise sections 205.7a and 205.12, and promulgate a new section 205.29, of the Uniform Rules for the Family Court regarding, respectively, electronic transmission of orders of protection, conferences, and transfers of juvenile delinquency proceedings for disposition, to read as follows:

**Section 205.7a. Electronic transmission of orders of protection**

(a) ~~[The Family Courts in Albany, Erie, Kings, Monroe, Nassau, New York, Onondaga, Richmond and Westchester Counties are authorized to implement pilot projects for the electronic transmission of orders of protection and temporary orders of protection through the execution of memoranda of understanding with sheriff's offices, police departments or other law enforcement agencies as set forth in this section.]~~

~~(b)~~ Unless the party requesting the an order of protection or temporary order of protection states on the record that he or she is making alternative arrangements for service or is delivering the order to the law enforcement agency directly, the Family Court may transmit the order of protection or temporary order of protection, together with any associated papers to be served simultaneously, to such agency by facsimile or other electronic means, as defined in subdivision (f) of rule 2103 of the Civil Practice Law and Rules, ~~[for]~~ so that such agency may provide expedited service in accordance with subdivision (c) of section 153-b of the Family Court Act and subdivision (3-a) of section 240 of the Domestic Relations Law.

~~(b).~~ Proof of service must be provided to the court pursuant to subdivision (d) of ~~[such]~~ section ~~[and no]~~ 153-b of the Family Court Act and subdivision (3-a) of section 240 of the Domestic Relations Law. No fees may be charged by the agency for such service. Such transmission shall constitute the filing required by section 168 of the Family Court Act.

~~[(c) The Family Court shall keep a record of the numbers of orders of protection and temporary orders of protection transmitted electronically to law enforcement agencies pursuant to the pilot project, the numbers of orders transmitted electronically for service by such agencies and the length of time between issuance of the orders and service of the orders by the law enforcement agencies, as indicated in the proof of service submitted by such agencies.]~~

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**§ 205.12. Conference**

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(b) The matters which may be considered at such conference may include, ~~[among other things]~~ but are not limited to:

- (1) completion of discovery;
- (2) filing of motions;
- (3) argument or hearing of motions;
- (4) fixing ~~[of]~~ a date for fact-finding ~~[hearing]~~ and dispositional hearings;

- (5) [~~simplification~~] clarification and limitation of issues;
- (6) amendment of pleadings or bills of particulars;
- (7) admissions of fact;
- (8) stipulations as to admissibility of documents;
- (9) completion or modification of financial disclosure;
- (10) possibilities for settlement; and
- (11) [~~limitation~~] identification of [~~number of~~] expert and fact witnesses.

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**§ 205.29. Transfers of proceedings for disposition; required documents.**

Whenever the court makes an order pursuant to section 302.3 of the Family Court Act transferring a juvenile delinquency proceeding for disposition to the Family Court in the county where the respondent resides, the clerk of the sending court shall immediately transmit by electronic means all available records concerning the case, including, but not limited to, the petition, order of fact-finding, any reports regarding the respondent contained in the court file, the transcript of the plea allocution by the respondent, the court activity reports and any other orders made by the sending court. Any documents or orders not immediately available for such transmission shall be expeditiously prepared and forwarded by the sending court no later than forty-eight (48) hours from the date of the order of transfer.

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Chief Administrative Judge of the Courts

Dated:

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