

**NEW YORK STATE SUPREME COURT
APPELLATE DIVISION, THIRD JUDICIAL DEPARTMENT**

**HON. ELIZABETH A. GARRY,
PRESIDING JUSTICE**

**APPLICATION ANNOUNCEMENT FOR THE
ESTABLISHMENT OF
ULSTER COUNTY CHILDREN'S LAW OFFICE
AVAILABLE ATTORNEY POSITIONS: THREE (3)
(1) SENIOR ATTORNEY and (2) STAFF ATTORNEYS**

The Office of Attorneys for Children of the Appellate Division, Third Judicial Department, in consultation with Ulster County Family Court, announces the establishment of a Children's Law Office for Ulster County, and invites applications from attorneys to serve as **Senior Attorney**, to establish and operate the Ulster County Children's Law Office, and to serve as **Staff Attorneys**. There are up to three (3) full-time attorney positions available.

The Children's Law Office will serve approximately 50% of the child clients appearing before the Family, Supreme and Surrogate's Courts of Ulster County in all types of proceedings where representation by an attorney for the child is authorized by law. The office is to be established at a location to be determined in Ulster County.

The professional staff of the office will consist of one full-time **Senior Attorney** and up to two full-time Staff Attorneys, plus clerical staff and the potential for a social worker. The Senior Attorney will represent child clients, and will establish and manage the office, including coordination and oversight of the activities of staff. In addition, the Senior Attorney will interact with interested individuals concerning the operation of the office, including the Judiciary and panel members, as needed. Admission to the practice of law for five years and substantial experience in the representation of children, as well as experience in office administration, is preferred.

The **Staff Attorneys** will represent child clients and assist the Senior Attorney in supporting the activities of the office. Admission to the practice of law for five years and substantial experience in the representation of children is preferred.

The contract agreement between the Appellate Division, Third Judicial Department and the Senior Attorney will provide for full-time equivalent compensation between approximately \$85,000 to \$90,000, depending on the background and experience of the individual selected. The contract agreement between the Appellate Division, Third Judicial Department and the Staff Attorneys will provide for full-time equivalent compensation between approximately \$80,000 - \$85,000, depending on the background and experience of the individuals selected. Compensation in lieu of fringe benefits is included in those amounts for the Senior Attorney and the Staff Attorneys. A copy of the proposed agreement(s) may be obtained from the Office of Attorneys for Children at the address below.

Applicants should submit a letter, together with a resume, writing sample and three references, by **Friday, July 1, 2022** to:

Betsy R. Ruslander, Director
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Appellate Division, Third Judicial Department
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