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### **Appellate Division, Third Department Court Examiner - Albany County, Ulster County**

The Appellate Division, Third Department is soliciting interest for the position of Court Examiner for Albany and Ulster Counties (two positions). Court Examiners are appointed for each county on an annual calendar basis to assist with the Court's oversight requirements with respect to guardianships established pursuant to Mental Hygiene Law article 81. Successful candidates will be required to engage in training and qualify under Part 36 of the Rules of the Chief Judge.

The duties of the Court Examiner include reviewing initial and annual reports of guardians of the person and property, including the review of bank statements and other financial documents; preparing a Court Examiner's report for each guardianship, to be filed with the county clerk and the Appellate Division; maintaining communication with guardians to assist with their duties and ensure compliance; communicating with the trial court regarding lack of compliance, and engaging in motion practice, when necessary, to compel compliance; and performing other duties as the Presiding Justice may direct.

A compensation schedule for the review of reports can be found in the Rules of the Appellate Division, Third Department – 22 NYCRR 806.30 (<https://www.nycourts.gov/ad3/AGC/Rules.html>). Should motion practice be necessary, compensation is approved by the trial court on a *quantum meruit* basis.

To apply, please send a letter (or resume) outlining work history, relevant experience, and the reason for your interest in the position **by December 22nd** to [AD3Examiner@nycourts.gov](mailto:AD3Examiner@nycourts.gov). For more information, please contact program coordinator Rob Marchiony at 518-471-4820 or [AD3Examiner@nycourts.gov](mailto:AD3Examiner@nycourts.gov).