

*State of New York  
Supreme Court, Appellate Division  
Third Judicial Department*

Third Department Expands Operations as a  
Virtual Court

April 20, 2020

In light of the public health emergency in New York State, and as part of the ongoing efforts to reduce courtroom traffic to combat the spread of COVID-19, please be advised of the operational protocols for the Appellate Division, Third Department.

The Third Department is expanding the operations of the Court and its ancillary agencies as a virtual court as set forth below:

**Appeals**

The Court will hear a five-day term of Court in May and a five-day term of court in June. The May Term will commence on May 18, 2020 and end on May 22, 2020, and the June Term will commence on June 8, 2020 and end on June 12, 2020. Notification of the matters calendared for the June Term will be issued soon.

Term and Session Calendars for the May and June terms will be added to the Court's website at the following links: [Term Calendars](#)    [Session Calendars](#)

We hope to have the ability to hear a limited number of virtual oral arguments via the Skype for Business platform, which arguments will be livestreamed on the Court's website. All other matters will be heard on submission.

Filing and perfection deadlines continue to be indefinitely suspended, unless otherwise directed by the Court.

Parties may continue to file briefs and records, although processing of the filings may be delayed due to the reduced staffing physically present in the Court. The Court continues to accept hard copies of filings.

Inquiries regarding calendaring, filing and other Clerk's Office functions will most promptly be answered if directed to [ad3clerksoffice@nycourts.gov](mailto:ad3clerksoffice@nycourts.gov).

## **Motions**

The Court has begun to process and decide previously and newly filed motions. Pending motions will be given a return date for opposing papers to be filed. Motions filed on or after April 20, 2020 must be filed pursuant to the Court's rules ([see](#) 22 NYCRR Rules 1250.4 and 850.4).

Inasmuch as perfection and filing deadlines continue to be indefinitely suspended, the Court is not processing motions for that relief unless it is necessary for a calendared matter.

## **Attorney Admissions**

As delineated in the Presiding Justices' joint statement, the Court is actively processing attorney admission applications. The Court has resumed the issuance of certificates of good standing. The Court has scheduled two virtual admission ceremonies which will take place remotely via Skype for Business on May 15th and June 25th. Please see the Court's [recent announcement regarding attorney admission operations](#) for additional information.

## **Attorney Grievance Complaints**

Complaints of professional misconduct are continuing to be accepted and processed by the [Attorney Grievance Committee for the Third Judicial Department](#). Inquiries of the Committee should be directed to [ad3agc@nycourts.gov](mailto:ad3agc@nycourts.gov).