

**BID SPECIFICATIONS
AMENDMENT**

1. Paragraph V(e) of the Request for Proposal, page 11, “Other Applications” is deleted and replaced with the following:

Do not submit your IOLA and/or LSC application(s) with your bid response.

2. The Document Enclosure Checklist and paragraph VII “Application Components” on page 11 are modified as follows (see next page for the Document Enclosure Checklist):

The line items Grant Application Form, Check List and Contract are deleted.

RFP# OCA/UCS-133

Document ENCLOSURE CHECKLIST

Revised 10/19/07

To be used in bid response

The following documents must be fully executed and included in bidder's proposal.
Failure to do so may disqualify bidder's response:

- ___ UCS Request for Bid Form with original signature
- ___ Attachment I, p.3 - Non-Collusive Bidding Certificate
- ___ Attachment I, p.4 - Corporate Acknowledgment
- ___ Attachment III - Vendor Responsibility Questionnaire
 - ___ paper questionnaire
 - ___ questionnaire file online via OSC VendRep System
- ___ List of at least three (3) references (names, contacts, addresses, phone numbers, emails)
- ___ Original bid response + six (6) complete copies
- ___ Signed Documents Enclosure Checklist
- ___ One-page overview of applicant organization
- ___ Budget (Appendix B)
- ___ Performance Criteria
- ___ Independent Financial Statement Audits
- ___ Vendor Assurance of Compliance (Attachment A)

To be complete, a bidder's bid response must include ALL the above documents.
All documents requiring an original signature must bear the BLUE INK signature of the same authorized individual. Signatory notarization must be that of the person whose signature is affixed to all required documents.

Company Name: _____

Authorized Officer's Name and Title: _____

Signature: _____ Date: _____