

RFB #: OCA/JM-167
Laser Printers: Purchase & Maintenance

Bid Opening: February 18, 2010
3 p.m.

AMENDMENT #1

The Document Enclosure Checklist of the solicitation number OCA/JM-167 is hereby amended to include the following (changes in bold italics):

____ Certificate of NYS Workers' Compensation Form (C-105.2) and Certificate of NYS Disability Benefits Insurance Form (DB-120), ***or the appropriate form showing proof of exemption.*** See the Workers' Compensation website for further information in obtaining these documents from your insurance carrier: www.wcb.state.ny.us .

____ ***ACORD Certificate of Commercial General Liability Insurance.***

—— ***List of service locations (primary and satellite) and current number of trained technicians.***

The General Specifications of the solicitation number OCA/JM-167 is hereby amended as follows (changes made in bold italics):

Compliance with Laws

The awarded contractor(s) must be compliant with all applicable federal, state and local laws, rules and regulations prior to and during the provision of all services under the contract resulting from this RFB/RFP. The awarded contractor(s) will be required to provide proof of workers compensation (***Certificate of NYS Workers' Compensation Insurance Form C-105.2***) and disability benefits insurance coverage (***Certificate of Disability Benefits Insurance Form DB-120***) under New York State law or, if it is exempt from such coverage, proof of exemption. ***Directions in obtaining these forms from your insurance carrier*** are available at www.wcb.state.ny.us. Please note that ACORD Certificate of Insurance are NOT acceptable proof of New York State workers' compensation or disability benefits insurance coverage.

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Qualification of bidders:

The bidder must be capable of assuring the performance of all aspects of the product and services described in this solicitation. The bidder must be an authorized dealer and repair service center for the brand of laser printer it proposes in its bid response. ***The bidder's service***

representatives must be available to provide maintenance service in all NYS counties.

Additionally, no bid will be considered unless the firm submitting the bid maintains adequate service facilities.

Documentation from the manufacturer indicating current status as an authorized dealer and repair service center must be included with the bid response. ***Bidder must provide a list of service locations (primary and satellite) and current number of trained technicians available to provide maintenance in all NYS counties.*** Upon request, bidder ***shall*** provide any and all documentation in support of the requirements ***of this solicitation.***

The Detailed Specifications of the solicitation number OCA/JM-167 is hereby amended as follows (changes made in bold italics):

On-site Maintenance and Emergency Service:

On-site maintenance must be available from the manufacturer's warranty date of expiration for new Microplex F34s for a minimum of five (5) years. ***On-site maintenance is required on the same day or the next day and it must be performed by a factory trained service representative. Emergency service shall be defined as a laser printer requiring service within two (2) hours. Emergency service must be specifically requested by the court or judicial office where the defective printer is located. Service representatives (qualified as noted above) must be available to provide maintenance service in all New York State counties.***

The bidder guarantees the availability of replacement parts which are wholly compatible with the model(s) existing and proposed and further agrees and guarantees that no replacement parts will be used which are contrary to the manufacturer's specifications.

All other terms and conditions of the Document Enclosure Checklist, General and Detailed Specifications remain the same.