

Exhibit VI

SUMMARY RATING SHEET

PROPOSER: _____

AREA TO BE SERVED: _____

A. ORGANIZATIONAL ABILITY (25 POINTS) A. _____

B. APPROPRIATENESS AND QUALITY OF THE PROPOSED PROGRAM (50 POINTS) B. _____

C. REASONABLENESS OF COST (25 POINTS) D. _____

TOTAL _____/100

EVALUATOR (Print) _____

(Signature) _____

DATE ___/___/___

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DETAIL RATING SHEETS

A. DEMONSTRATED ORGANIZATIONAL ABILITY (25 POINTS TOTAL)

1. Evaluate the extent to which the proposer demonstrates that the organization has the ability or previous experience necessary to submit quarterly reports and PEAP surveys on participation in PEAP programs in a timely, thorough fashion. (6 points)

5-6 points: Proposer demonstrates that it routinely meets reporting deadlines of institutions, including UCS if a current provider.

3-4 points: Proposer demonstrates that it often meets reporting deadlines of institutions, including UCS if a current provider.

0-2 points: Proposer fails to demonstrate that it meets reporting deadlines of institutions, including UCS if a current provider.

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2. Evaluate the extent to which the proposer demonstrates that the organization has the technological capacity to administer the program. (6 points)

5-6 points: Proposer demonstrates that it already possesses the technological infrastructure to: (1) deploy and maintain needed software, (2) connect staff who work in various satellite offices; and (3) respond to inquiries from members of the public and referral sources.

3-4 points: Proposer demonstrates that it has developed a comprehensive plan to acquire the technological infrastructure to: (1) deploy and maintain needed software; (2) connect staff who work in various satellite offices; and (3) respond to inquiries from members of the public and referral sources.

0-2 points: Proposer either fails to demonstrate that it possesses the necessary technological infrastructure outlined above or fails to describe a comprehensive plan to acquire the needed technological infrastructure outlined above.

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3. Evaluate the extent to which the proposer demonstrates that the organization has the ability or previous experience necessary to submit narrative reports on programs in a timely, thorough fashion. (6 points)

5-6 points: Proposer demonstrates that it routinely meets reporting deadlines of institutions, including UCS if a current provider.

3-4 points: Proposer demonstrates that it often meets reporting deadlines of institutions, including UCS if a current provider.

0-2 points: Proposer fails to demonstrate that it meets reporting deadlines of institutions, including UCS if a current provider.

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4. Evaluate the extent to which the proposer demonstrates that the organization has the ability or previous experience necessary to submit lists to the Family Court or Supreme Court of those parents who completed a Parent Education and Awareness Program and received certificates of compliance. (7 points)

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- 6-7 points: Proposer demonstrates that it routinely meets reporting deadlines of referral sources, including local courts if a current provider.
- 3-5 points: Proposer demonstrates that it often meets reporting deadlines of local referral sources, including local courts if a current provider.
- 0-2 points: Proposer fails to demonstrate that it meets reporting deadlines of local referral sources, including local courts if a current provider.

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SUBTOTAL FOR PART "A" (A1 + A2 + A3 + A4) _____

B. APPROPRIATENESS AND QUALITY OF THE PROPOSED PROGRAM (50 POINTS TOTAL)

1. Evaluate the extent to which the proposal demonstrates that the proposed program will provide quality intake and screening procedures for domestic violence with all program attendees. (10 points)

- 8-10 points The proposal contains a detailed and comprehensive description of the mechanisms that the provider will use to screen for domestic violence, and these mechanisms are very likely to inform providers of a participant's history of domestic violence.
- 4-7 points The proposal contains a detailed description of the mechanisms that the provider will use to screen for domestic violence, and these mechanisms are likely to inform providers of a participant's history of domestic violence.
- 1-3 points: The proposal contains a description of the mechanisms that the provider will use to screen for domestic violence, and these mechanisms are somewhat likely to inform providers of a participant's history of domestic violence.
- 0 points: The proposal contains a cursory or nonexistent description of the mechanisms that the provider will use to screen for domestic violence, or the mechanisms described are unlikely to inform providers of a participant's history of domestic violence.

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2. Evaluate the extent to which the proposal demonstrates that the organization will provide quality presenters of approved curriculum for the proposed program and an appropriate supervisory structure for these presenters. (10 points)

- 8-10 points: The proposal contains a detailed description of the curriculum to be presented and by whom it will be delivered. Presenters are experts within their field or have extensive experience in the topic which they present. Supervision of the presenters is described in detail, and the supervisory structure presented is one very likely to result in a well-managed team of professional presenters.
- 5-7 points: The proposal contains a description of the curriculum to be presented and by whom it will be delivered. Presenters are well informed within their field or have experience in the topic which they present. Supervision of the presenters is

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described, and the supervisory structure presented is one likely to result in a well-managed team of professional presenters.

2-4 points: The proposal contains a brief description of the curriculum to be presented and by whom it will be delivered. Presenters have some demonstrated knowledge of the topic. Supervision of the presenters is described, and the supervisory structure presented is one that may result in a managed team of presenters.

0-1 points: The proposal contains a cursory or nonexistent description of the curriculum to be presented and by whom it will be delivered. Presenters are either not identified or are inadequately prepared to present on the topic in question. Supervision of the presenters is either not described or the supervisory structure is inadequate.

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3. Evaluate the extent to which the proposal demonstrates that the proposed program will provide a sufficient number of Parent Education classes for the proposed program counties. (10 points)

8-10 points: The proposed program includes sufficient classes, scheduled throughout the year, to meet the demand of the local Family Court filings for custody, visitation and Supreme Court matrimonial (divorce) filings, and does not schedule so many classes as to be inefficient.

5-7 points: The proposed program includes enough classes to meet the demand of the local Family Court filings for custody, visitation and Supreme Court matrimonial (divorce) filings, but the class schedule may restrict attendance due to timing (e.g., classes held only in Spring and Fall, or only on weekdays).

3-4 points: The proposed program includes too many classes for the demand of the local Family Court filings for custody, visitation and Supreme Court matrimonial (divorce) filings.

0-2 points: The proposed program does not include enough classes annually to meet the demand of the local Family Court filings for custody, visitation and Supreme Court matrimonial (divorce) filings, and is likely to turn away referred participants due to a lack of class space.

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4. Evaluate the extent to which the proposal demonstrates that the organization will adhere to certification standards as set forth by the PEAP program, including communicating program changes via accepted forms. (10 points)

8-10 points: The proposed program comports with certification standards for Parent Education and Awareness Programs in full, and all anticipated program changes are successfully communicated to the Office of Court Administration and reviewed in advance of changes made.

5-7 points: The proposed program largely comports with certification standards for Parent Education and Awareness Programs, and most anticipated program changes are successfully communicated to the Office of Court Administration and reviewed in advance of changes made.

3-4 points: The proposed program somewhat adheres to certification standards for Parent Education and Awareness Programs, but deviates from those standards in large

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part. Only some anticipated program changes are communicated to the Office of Court Administration and reviewed in advance of changes made.

0-2 points: The proposed program deviates significantly from certification standards for Parent Education and Awareness Programs. Program changes are either not communicated effectively to the Office of Court Administration, or changes are made without prior review by the Office of Court Administration.

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5. Evaluate the extent to which the proposal demonstrates an effective outreach strategy to increase referrals to the Parent Education and Awareness Program. (10 points)

8-10 points: The proposed program includes a detailed description of outreach activities and methods of promoting the program, and these mechanisms are very likely to yield referrals to the Parent Education and Awareness program.

5-7 points: The proposed program includes a description of outreach activities and methods of promoting the program, and these mechanisms are likely to yield referrals to the Parent Education and Awareness program.

3-4 points: The proposed program includes some description of outreach activities and methods of promoting the program, and these mechanisms are somewhat likely to yield referrals to the Parent Education and Awareness program.

0-2 points: The proposed program fails to include a description of outreach activities and methods of promoting the program, or the mechanisms described are unlikely to yield referrals to the Parent Education and Awareness program.

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SUBTOTAL FOR PART "B" (B1 + B2 + B3 + B4 + B5) _____

C. REASONABLENESS OF COST (25 POINTS)

1. Evaluate the extent to which the proposed program will effectively utilize state dollars for the delivery of quality services. (9 points)

8-9 points: The program utilizes state dollars very effectively for the proposed services.

5-7 points: The program utilizes state dollars somewhat effectively for the proposed services.

2-5 points: The program utilizes state dollars somewhat ineffectively for the proposed services.

0-1 points: The program utilizes state dollars very ineffectively for the proposed services.

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2. Non-Personnel Service Costs (9 points)

Evaluate the extent to which the non-personnel service costs included in the budget are reasonable for the operation of the proposed program.

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8-9 points: All costs for non-personnel expenses are reasonable and adequately provide for the needs of the proposed program.

5-7 points: Most costs for non-personnel expenses are reasonable and adequately provide for the needs of the proposed program.

2-4 points: Many of the costs for non-personnel expenses are unreasonable and/or do not adequately provide for the needs of the proposed program.

0-1 points: Costs for non-personnel expenses are unreasonably high or low, and do not adequately provide for the needs of the proposed program.

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3. Administrative Costs (7 points)

Evaluate the extent to which the administrative costs, or costs shared among programs within the organization, included in the budget are reasonable for the operation of the proposed program.

6-7 points: All costs for administrative costs are reasonable and adequately provide for the needs of the proposed program.

4-5 points: Most costs for administrative costs are reasonable and adequately provide for the needs of the proposed program.

2-3 points: Many of the costs for administrative costs are unreasonable and/or do not adequately provide for the needs of the proposed program.

0-1 points: Costs for administrative costs are unreasonably high or low, and do not adequately provide for the needs of the proposed program.

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SUBTOTAL FOR PART "C" (C1 + C2 + C3) _____
