

Pre-Bid Questions and Answers, CPA/RFP 331

Q.

-Is any other funding for which the other counties are eligible?

-Will this opportunity be opening up to other counties in the future? I am interested but am not one of the specified counties.

-I did not see Steuben County on the list for bidders. Is there future possibilities for our area or can I be of some assistance in another county?

-Is this contract specific to Albany County alone, apart from Rensselaer County?

A. At this time, OCA is soliciting proposals only for the counties listed in the proposal. For this grant opportunity, the proposed program is by county, and any counties not listed are not eligible to receive funding for Parent Education via this RFP opportunity.

Q.

-Looking over the eligibility for proposers, Genesee County is not listed. Does this mean that we are not eligible to submit a proposal, or are we able to submit a proposal giving the fact that we could offer services to folks in Monroe and Erie Counties?

A. An entity seeking to provide services in any of the counties designated in the RFP is eligible to apply (given that they meet other eligibility requirements, namely not for profit status) for those counties listed in the RFP.

Q. We are currently a certified program. We would like to apply for this funding and have a few questions. Do we send in a copy of our approved curriculum?

A. Currently certified providers are to respond to the questions set out in the RFP for Certified Providers. No bidder should submit any documents other than those explicitly called for within the Request for Proposals document.

Q. Is Attachment V is for information only?

A. Attachment V is an informational attachment, and has been renamed Exhibit V. In all instances where the distributed RFP refers to "Attachment V," the correct reference is Exhibit V.

Q. The file is in PDF form, how do I complete it to send?

A. It is acceptable and appropriate to answer the questions in a separate document, numbering your responses.

Q.

Pre-Bid Questions and Answers, CPA/RFP 331

-Under the budget component section of the instructions it states, "The proposal must include a budget based upon a three month allocation of \$5,000." Are grantees eligible for \$5,000 every quarter for the grant period? I am unclear about the minimum and maximum award amounts.

-Is this a one time per year three month allocation of \$5,000, or a 4 time per year - 3 month allocation of \$5,000 -- equaling \$20,000 for the 4 quarters in a year?

-In the Budget Components section, it speaks of a ...three month allocation of \$5,000. Please explain.

A. The \$5,000 figure for budget preparation is premised upon an allocation of \$20,000 for a full year, but any funds to be awarded for a period beyond March 31, 2009 are subject to an appropriation. The actual amount available in fiscal year 2009-2010 will be determined after passage of the state budget.

Q.

- Based on the attachments, there is a provider for... Monroe County. Would this RFP allow us to become a new provider, or, do we collaborate with [the existing provider]?

-I am looking to apply with an organization that is a 501 (c)(3). Is that allowed?

A. Any eligible not for profit entity can apply to become a provider for any of the counties listed within the RFP. Entities may also collaborate to create a single proposal to provide services in any of the counties listed within the RFP, but one entity must hold the resulting contract.

Q. I want to know more about the PEAP program. If Genesee County made a bid, would there be guidance from the OCA as to an appropriate instructor and content of the PEAP program?

A. The Request for Proposals calls for proposals that include a program model. While technical assistance from the Office of Court Administration will be provided for those selected as contractors during the contract term, assistance will not be provided to any bidder prior to selection as provider.