DANNAT HALL GUIDE

Listed below are a few important items to keep in mind for your stay in Dannat Hall. These items, as well as others, are outlined in greater detail in the Residence Hall Guidebook which you are responsible for reading and knowing. You can access the Guidebook on the Pace University Website at http://appserv.pace.edu/execute/page.cfm?doc_id=10413

Pets:
Only aquarium fish are permitted in resident rooms. No other animals or pets are allowed.

Cooking Appliances:
The residence hall is equipped with a full kitchen in the basement. Hot pots and Thermal Carafe coffee makers are ONLY allowed, if they are UL approved and have an automatic shut off switch. Other appliances such as microwaves (except for Microfridge units), hot plates, toaster ovens and coffee pots with exposed heat elements are strictly prohibited. Residents who are found with restricted cooking appliances in their rooms will receive a fine, face disciplinary action, and the appliance will be confiscated.

Waterbeds and Lofts/ Additional Furniture:
Under no circumstances are waterbeds or lofts permitted in residence halls at Pace University. If you require a bed board, please bring your own, the University does not supply these items. Additional furniture items such as futons, outside mattresses, and chairs must meet California Fire Safety Standards and be approved by the Residential Life Coordinator. Only UL approved lamps are allowed. HALOGEN lamps are NOT permitted.

Air Conditioners
The current policy states that students may provide their own air conditioners, not to exceed 6200 BTU's, 5.8 amps, 115 volts. There is a fee of $25.00 to install and $25.00 to uninstall each unit, which must be done by the University's Dept. of Buildings & Grounds, plus a $25.00 a month fee for months the unit will be in operation (hot months). The cost is assessed upon move out.

Parking and Traffic Regulations
The security office is responsible for traffic and parking on campus. If you are bringing a vehicle to campus, you must register the vehicle when you arrive. You may not park in front or behind the building except to load or unload, please use your flashers when parked in these spots.

Telephone Service
Pace utilizes a digital phone system. Since your own phone sets and answering systems will not be compatible, Pace is providing digital phone sets and voice mail in every resident room. If you wish to know more about the long distance provider, Pay-Tech, you may inquire with your RA.

Mail
Each resident will be assigned a mailbox. All White Plains mailboxes are located in Dannat Hall. You will receive your box number and combination at check-in.

Laundry

Laundry facilities are located in the basement. You can set up your Pace One card with the "Auto-Load" option to enable payment with Pace One. You may also load money on to your One Card by visiting the One Card Office in Aloysia Hall. Only limited machines accept quarters.

Guests

The University has established the following policy for overnight guests (anyone staying past midnight). Each guest should be signed in with your RA. For the convenience of those around you, we ask that you limit any guest to staying only two nights in a row, any single person may stay four nights a month total, and you may only have guests for a total of six nights a month. Exceptions will be considered upon request to the Residential Life Coordinator. Please note you are responsible for the actions of ANY of your guests (including daytime visitors).

Alcohol / Drug Policy

The University does not allow hard alcohol on campus. Each resident over the age of 21 is allowed an appropriate amount of alcohol for personal consumption (one twelve pack of beer or one bottle of wine). For health and safety reasons, please discard all empty bottles. Illicit drugs and paraphernalia are strictly forbidden on University Property.

Internet

The building is not equipped with wireless internet access. Each room is hard wired with a high-speed Ethernet connection. In single rooms, only one information jack is activated. Upon plugging in to the jack for the first time you will be required to log in using your Pace Portal ID and Password in order to download the proper security patches. If you are having difficulty please refer to the Tech Information Sheet provided or contact an RA.

Quiet Hours

Quiet Hours begin at 11:00pm. However, we maintain 24 hour courtesy hours. During exam study period there will be 24 hour quiet hours.

Fines/Disciplinary Action

Please consult the Guide to Residential Life at the web address listed above for a complete list of fines and outline of disciplinary procedure. In addition, please note we may be *required* to report violations of University Policy to the Bar Examiners. Therefore, it is important to educate yourself about all University Policy.

Fire/Emergency Procedure

In the event of an alarm please immediately evacuate the building (failure to evacuate is a $100 fine). You MUST use the stairwell at the end of each hallway. Please take time upon moving in to familiarize yourself with the emergency exit closest to your room. If you have concerns about your ability to evacuate please see a member of Residential Life immediately.

We hope you all have a wonderful year and look forward to getting to know each one of you. If you have questions please feel free to ask the Residential Life Coordinator or any RA.