

**VOLUNTEER JOB DESCRIPTION TEMPLATE: ATTORNEY EMERITUS**

**Name of Organization:** Nassau County Coalition Against Domestic Violence (NCCADV)

**Brief Description of Organization:** NCCADV represents survivors of domestic and dating violence, elder abuse, and rape/sexual assault in all issues arising out of the abuse. NCCADV provides direct civil representation to clients primarily in family law issues involving divorce, family offenses, child custody/visitation, paternity, child/spousal support and immigration.

**Website:** <http://www.cadvnc.org> and [www.legalresourcenetwork.org](http://www.legalresourcenetwork.org)

**Phone:** 516-465-4700

**Address:** 15 Grumman Road West Suite 1000  
Bethpage, NY 11714

**VOLUNTEER COORDINATOR CONTACT**

**Name:** Lois Schwaeber

**Title:** Director of Legal Services

**Phone:** 516-465-4700

**Email:** [lschwaeber@cadvnc.com](mailto:lschwaeber@cadvnc.com)

**VOLUNTEER OPPORTUNITIES**

**Mentoring:** Opportunities to mentor attorneys new to Matrimonial Law.

**Can Volunteers Work Off Site:** Yes.

**Location, Days and Hours of Volunteer Opportunity:**  
Mentors may use their own office or use NCCADV offices during business hours, weekdays.

**Area of Substantive Law:** Matrimonial Law.

**Supervision:** Mentors are under the supervision of the Director of Legal Services.

**Training:** The mentors do not need training. They just need to be experienced in matrimonial law.

**REQUIREMENTS OF VOLUNTEER**

**Time Commitment:** There is no minimum number hours required.

**Previous Experience in Substantive Law Required:** Three or more years of experience in matrimonial law is required.

**Specific/Previous Training Required:** No.

**OTHER INFORMATION**