NEW YORK STATE
UNIFIED COURT SYSTEM
COURT OFFICER STAFFING & SECURITY SERVICES
COURT OFFICER PROCESSING UNIT
25 Beaver Street, Room 1081
New York, New York 10004
(212)428-5511
co-processing@courts.state.ny.us

INSTRUCTIONS: DISQUALIFIED CANDIDATES

Details about which portion(s) of the test you failed will be provided in a letter that will be mailed to you.

Physical Ability First Time Candidates

Candidates who do not qualify on the physical ability test will be provided with one opportunity for a retest. The retest will be offered to the candidates only after a minimum of 90 days from the date of the initial physical ability exam. This office will notify you as to the exact date and time of your retest. Candidates will only be required to retake that part of the physical ability exam they failed.

Physical Ability Retest Candidates

Candidates who do not qualify on the physical ability retest will no longer be considered for appointment to the title of Court Officer-Trainee.

If you have any questions, contact Shelley Makund at (212)428-2577.