



EMPLOYMENT  
OPPORTUNITY  
ANNOUNCEMENT  
STATE OF NEW YORK  
UNIFIED COURT SYSTEM

**PLEASE POST**

**ANNOUNCEMENT NO. 1527**

**PROMOTIONAL OPPORTUNITY**

**POSITION TITLE:** DEPUTY SENIOR TECHNICAL MANAGER **JG: 31**

**LOCATION:** OFFICE OF COURT ADMINISTRATION - DIVISION OF TECHNOLOGY

**BASE SALARY:** \$103,625 + \$3,697 LOCATION PAY

**CLASSIFICATION:** NON-COMPETITIVE/CONFIDENTIAL

**QUALIFICATIONS:** Applicants must be currently employed by the NYS Unified Court System; **and** Bachelor's degree from an accredited college or university and eight (8) years of related technical experience; **or** An equivalent combination of education and related technical experience.

**DISTINGUISHING FEATURES OF WORK:**

Deputy Senior Technical Managers report to Senior Technical Managers. Deputy Senior Technical Managers supervise Technical Managers and are responsible for assisting with establishing technical priorities, managing the deployment of technical staff and the central help desk and for ensuring that all technology services are delivered in accordance with the Division of Technology policies and requirements. Under the direction of the Director of the Division of Technology, Deputy Senior Technical Managers works with Senior Technical Managers, and executive managers to research and review technology trends and advances in order to set priorities and deliver technology services. Deputy Senior Technical Managers also perform other related duties.

**ASSIGNMENT:**

The Deputy Senior Technical Manager assists the Senior Technical Manager with management of information technology operations for all trial courts, county clerk's offices and other auxiliary agencies across all five counties of NYC. Reporting to the Senior Technical Manager, the Deputy Senior Technical Manager assists in the supervision of citywide Technical Managers to ensure the proper delivery of technical services (including, but not limited to, network wiring, HVAC and backup power in computer rooms, desktop/peripheral support, VoIP, videoconferencing, Wide Area Network, and application deployment) to judges, non-judicial employees, and other constituents. Working with DoT units, local court managers, and DCAS, Deputy Senior Technical Managers will also assist in maintaining CourtNet (the court system's 24X7 network), and coordinating the IT service restoration efforts in the event of an emergency. Deputy Senior Technical Managers will manage a technical staff and must have the skills to assess the performance of their staff, reassign personnel, and train and motivate staff to achieve their potential and maximum performance. Deputy Senior Technical Managers will participate in the formulation of IT governance policy, implement DoT policies and procedures, and be able to identify and solve policy compliance issues. Deputy Senior Technical Managers must have excellent communications and interpersonal skills.

**GENERAL INFORMATION:**

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1.

**APPLICATION PROCEDURES:**

All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at [www.nycourts.gov/careers/UCS5.pdf](http://www.nycourts.gov/careers/UCS5.pdf)) and a resume to:

Susanne Sloan  
Principal Court Analyst  
Office of Court Administration, Division of Technology  
125 Jordan Road  
Troy, NY 12180  
[dotapply@nycourts.gov](mailto:dotapply@nycourts.gov)

**POSTING DATE:** November 19, 2015

**APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** December 11, 2015

**The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.**