



EMPLOYMENT  
OPPORTUNITY  
ANNOUNCEMENT  
STATE OF NEW YORK  
UNIFIED COURT SYSTEM

**PLEASE POST**

ANNOUNCEMENT NO. 1528

**PROMOTIONAL OPPORTUNITY****POSITION TITLE:** TECHNICAL MANAGER **JG:** 30**LOCATION:** OFFICE OF COURT ADMINISTRATION - DIVISION OF TECHNOLOGY**BASE SALARY:** \$98,183 + \$3,697 LOCATION PAY**CLASSIFICATION:** NON-COMPETITIVE/CONFIDENTIAL**QUALIFICATIONS:** Applicants must be currently employed by the NYS Unified Court System; **and** Bachelor's degree from an accredited college or university and six (6) years of related technical experience; **or** An equivalent combination of education and related technical experience.**DISTINGUISHING FEATURES OF WORK:**

Technical Managers work under general supervision in the Division of Technology. Technical Managers manage subordinate technical staff. They deploy staff to court locations to resolve technical problems. They work with executive and local court managers in order to set and implement technical initiatives and projects and for ensuring that all technology services are delivered in accordance with the Division of Technology policies and requirements. They oversee the management of multi-vendor client/server technology environments and coordinate the resolution of problems with computer equipment and network design. Technical Managers act as projects managers and perform other related duties.

**ASSIGNMENT:**

Technical Managers will be responsible for the management of Information Technology Operations for all trial courts, county clerk's offices, and other auxiliary agencies within one or more counties in New York City. Reporting to the citywide Senior Technical Manager and Deputy Senior Technical Manager, Technical Managers will work closely with Chief Clerks, County Clerks and other court administrators, to ensure the proper delivery of technical services (including, but not limited to, network wiring, HVAC and backup power in computer rooms, desktop/peripheral support, VoIP, videoconferencing, Wide Area Network, and application deployment) to judges, non-judicial employees, and other constituents. Working with DoT units, local court managers, and DCAS, Technical Managers will also assist in maintaining CourtNet (the court system's 24X7 network), and coordinating the IT service restoration efforts in the event of an emergency. Technical Managers will manage a technical staff and must have the skills to assess the performance of their staff, reassign personnel, and train and motivate staff to achieve their potential and maximum performance. Technical Managers will participate in the formulation of IT governance policy, implement DoT policies and procedures, and be able to identify and solve policy compliance issues. Technical Managers must have excellent communications and interpersonal skills.

**GENERAL INFORMATION:**

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 5.

**APPLICATION PROCEDURES:**

All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at [www.nycourts.gov/careers/UCS5.pdf](http://www.nycourts.gov/careers/UCS5.pdf)) and a resume to:

Susanne Sloan  
Principal Court Analyst  
Office of Court Administration, Division of Technology  
125 Jordan Road  
Troy, NY 12180  
[dotapply@nycourts.gov](mailto:dotapply@nycourts.gov)

**POSTING DATE:** November 19, 2015**APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** December 11, 2015

**The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.**