



UCS-23

EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

**PLEASE POST
ANNOUNCEMENT NO. 20101**

POSITION TITLE: HOUSING COURT JUDGE

LOCATION: CIVIL COURT, CITY OF NEW YORK

BASE SALARY: \$115,400 PER ANNUM

QUALIFICATIONS: THE REQUIREMENTS FOR THE POSITION, WHICH IS A FIVE (5) YEAR TERM, ARE ADMISSION TO THE NEW YORK STATE BAR FOR FIVE (5) YEARS, TWO OF WHICH HAVE BEEN IN ACTIVE PRACTICE, QUALIFIED BY TRAINING, INTEREST, EXPERIENCE, JUDICIAL TEMPERAMENT AND KNOWLEDGE OF FEDERAL, STATE AND LOCAL HOUSING LAWS AND PROGRAMS.

DISTINGUISHING FEATURES OF WORK:

Under the direction of the Deputy Chief Administrative Judge, presides over non-jury trials in the Housing Part of the Civil Court of the City of New York relating to housing, which includes summary proceedings to recover possession of residential premises and actions or proceedings commenced by governmental agencies and individual litigants to enforce the provisions of state and local housing maintenance codes. A Housing Court Judge may recommend remedies or procedures or sanctions, other than those originally sought by the party, if he/she believes they will be more effective to accomplish compliance with the laws or to protect and promote the public interest. His/her prime responsibility is to hear and determine all local proceedings involving a particular piece of housing stock in the City of New York, physically visit, inspect and regulate the progress of rehabilitation of said housing stock. Assignment of actions and proceedings to Housing Court Judges, the conduct of the trial, the contents and filing of the Housing Court Judge's decisions and all matter incidental to the operation of the Housing Part shall be in accordance with the rules which may be promulgated pursuant to Section 110 of the New York Civil Court Act.

APPLICATION PROCEDURES:

All interested persons meeting the qualifications for these positions may write to the Office of the Deputy Chief Administrative Judge Fern A. Fisher, Civil Court, Room 1240, 111 Centre Street, New York, New York 10013, for a questionnaire form and waivers which must be completed and returned to the same address no later than **October 3, 2011** Screening and interviews will be scheduled where appropriate.

ADDITIONAL INFORMATION:

PLEASE SUBMIT AN ORIGINAL AND FIVE (5) COPIES. APPOINTMENTS ARE MADE BY THE DEPUTY CHIEF ADMINISTRATIVE JUDGE FROM A LIST RECOMMENDED BY THE HOUSING COURT ADVISORY COUNCIL.

POSTING DATE: July 1, 2011 THROUGH October 3, 2011

QUESTIONNAIRE FORM AND WAIVER MUST BE POSTMARKED OR RECEIVED BY: October 3, 2011

THE NEW YORK STATE UNIFIED COURT SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN, MINORITIES, AND INDIVIDUALS WITH DISABILITIES ARE ENCOURAGED TO APPLY.
