UCS-23

EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

PLEASE POST

ANNOUNCEMENT NO. 5601

PROMOTIONAL OPPORTUNITY

POSITION TITLE: NEW YORK STATE COURT OFFICER-CAPTAIN (3RD & 4TH DEPARTMENTS) **JG:** 24

POSITION LOCATIONS: 5TH JUDICIAL DISTRICT
JEFFERSON COUNTY - WATERTOWN, NY

BASE SALARY: $ 72,607

CLASSIFICATION: NON-COMPETITIVE

QUALIFICATIONS: One (1) year of service in the New York State Court Officer-Lieutenant title; **or** Three (3) years as New York State Court Officer-Sergeant; **or** An equivalent combination of education and experience.
Candidates must be legally eligible and qualified to carry firearms.
New York State residency is required for appointment.
Candidates must be citizens of the United States.

DISTINGUISHING FEATURES OF WORK:
Under the general direction of the New York State Court Officer-Major I or II, New York State Security Coordinator or other security supervisory personnel, New York State Court Officer-Captains (Third and Fourth Departments) are responsible for supervising security operations at a court facility having a minimum of fifteen subordinate security staff. NYS Court Officer- Captains (Third and Fourth Departments) supervise the activities of Lieutenants, Sergeants, and other subordinate security personnel. New York State Court Officer-Captains (Third and Fourth Departments) are responsible for assisting in the local implementation of statewide security policies and for recommending security policies to meet the local circumstances of the court or facility to which the position is assigned. NYS Court Officer-Captains (Third and Fourth Departments) are peace officers, required to wear uniforms and may be authorized to carry firearms and also perform administrative and other related duties.

ASSIGNMENT:
This position will supervise security operations in Jefferson County and as needed Lewis and other counties in the Fifth Judicial District. Duties include but are not limited to: supervising security personnel and implementing policies; determining proper security staffing; handling emergency situations; evaluating security operations; reviewing incident reports; training and evaluating security personnel. Travel may be required.

GENERAL INFORMATION:
The above statements are intended to describe the general nature and level of work performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: **1**.

APPLICATION PROCEDURES: NYS Unified Court System employees who are interested and meet the minimum qualifications are encouraged to submit a resume and cover letter to:

MICHAEL A. KLEIN, ESQ.
DISTRICT EXECUTIVE
FIFTH JUDICIAL DISTRICT ADMINISTRATIVE OFFICE
600 SOUTH STATE STREET, ROOM 300
SYRACUSE, NEW YORK 13202
(315) 671-2111

POSTING DATE: March 10, 2016 **APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** March 31, 2016

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