



EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

PLEASE POST
ANNOUNCEMENT NO. 8101

EXTENDED

A POSITION WILL BE FILLED IN ONE OF THE FOLLOWING TITLES AND WILL BE DEPENDENT, IN PART, ON THE QUALIFICATIONS AND EXPERIENCE OF THE APPLICANT SELECTED

POSITION TITLE: PRINCIPAL COURT ATTORNEY **JG:31**

BASE SALARY: \$99,599 (GRANT FUNDED)

QUALIFICATIONS:

Admission to the New York State Bar; and Two (2) years of service in the Associate Court Attorney title; or Eight (8) years of relevant legal experience gained after admission to the New York State Bar. Preference will be given to candidates who are registered nurses and have significant medical malpractice experience.

DISTINGUISHING FEATURES OF WORK:

Principal Court Attorneys serve in a confidential capacity and are responsible for overseeing the operations of special parts, terms or departments in courts with a service population exceeding 400,000. Principal Court Attorneys research and analyze complex legal issues and questions for the court, may be designated to act as special referees and perform other related duties.

POSITION TITLE: ASSOCIATE COURT ATTORNEY **JG:30**

BASE SALARY: \$94,366 (GRANT FUNDED)

QUALIFICATIONS:

Admission to the New York State Bar; and Four (4) years of service in the Senior Court Attorney title; or Six (6) years of service in any legal series title in the Unified Court System. Preference will be given to candidates who are registered nurses and have significant medical malpractice experience.

DISTINGUISHING FEATURES OF WORK:

Associate Court Attorneys research and analyze complex legal issues and questions raised in civil and criminal cases heard in trial courts or on appeal to certain County Courts and may be responsible for supervision of court attorneys and support staff who are located in one or more courts situated throughout a county, judicial district, or department. They serve in a confidential capacity and work with substantial independence from supervision in units located in the Court of Claims or special parts in the Supreme Court or in County, District, Family, and Surrogate's Courts in counties entirely within cities or in counties that have populations exceeding 400,000.

POSITION TITLE: SENIOR COURT ATTORNEY **JG:26**

BASE SALARY: \$76,195 (GRANT FUNDED)

QUALIFICATIONS:

Admission to the New York State Bar; and Two (2) years of service in any legal series title in the Unified Court System. Preference will be given to candidates who are registered nurses and have significant medical malpractice experience.

DISTINGUISHING FEATURES OF WORK:

Senior Court Attorneys research and analyze complex legal issues and questions raised in civil and criminal cases heard in trial courts or on appeal to certain County Courts and may be responsible for supervision of court attorneys and support staff who are located in one or more courts situated throughout a county, judicial district, or department. They serve in a confidential capacity and work with substantial independence from supervision in units located in the Court of Claims or special parts in the Supreme Court or in County and Surrogate's Courts in counties entirely within cities or in counties that have populations exceeding 400,000.

POSITION TITLE: COURT ATTORNEY **JG:23**

BASE SALARY: \$64,834 (GRANT FUNDED)

QUALIFICATIONS:

Admission to the New York State Bar. Preference will be given to candidates who are registered nurses and have significant medical malpractice experience.

DISTINGUISHING FEATURES OF WORK:

Court Attorneys research and analyze legal issues and questions raised in civil and criminal cases heard in trial courts or on appeal to certain County Courts. They also perform other related duties. Court Attorneys serve in a confidential capacity and work for the court under supervision in units located in special parts of the Supreme Court or in County and Surrogate's Courts in counties entirely within cities or in counties that have populations exceeding 400,000.

LOCATION: 8th JUDICIAL DISTRICT (BUFFALO REGION)

CLASSIFICATION: NON-COMPETITIVE/CONFIDENTIAL

ASSIGNMENT:

This is a two (2) year grant funded position assigned to the Administrative Judge for the 8th Judicial District. The incumbent will work with Judges throughout the district researching and evaluating issues in medical malpractice cases. The incumbent will also be responsible for maintaining a statistical database of information related to these cases.

GENERAL INFORMATION:

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title and every position does not necessarily require the same duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment of any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. Position(s) available at the present time 1.

APPLICATION PROCEDURES: All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at <http://www.nycourts.gov/careers/UCS5.pdf>) and a resume and a cover letter that indicates the court assignments you are interested in order of preference.

HON. PAULA L. FEROLETO
8TH DISTRICT ADMINISTRATIVE OFFICE
92 FRANKLIN STREET
BUFFALO, NY 14202

APPLICANTS ARE ENCOURAGED TO COMPLETE THE EEO DATA COLLECTION FORM.

POSTING DATE: July 27, 2011 **APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** August 10, 2011

THE NEW YORK STATE UNIFIED COURT SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN, MINORITIES, AND INDIVIDUALS WITH DISABILITIES ARE ENCOURAGED TO APPLY.