

NOTICE TO COUNSEL / LITIGANTS

Records Check Legislation for Custody / Visitation

Commencing **June 1, 2009**:

- ▶ all **Requests for Preliminary Conference** or unassigned **Orders to Show Cause** with an RJI must be accompanied by a **Database Review Information Sheet** (*available in the matrimonial clerk's office*) containing pertinent identifying information regarding the litigants and children subject to the divorce action. If there are no children subject to the divorce action, please indicate that on the Information Sheet. (An amended RJI is being promulgated in the near future which will incorporate the required information)
- ▶ In addition, **any** other Order to Show Cause or proposed order/judgment containing relief for custody or visitation shall also be submitted with the Information Sheet.
- ▶ Failure to provide the Information Sheet will result in the **return of your submission**.
- ▶ For future submissions - please feel free to pick up copies of the information sheet, make photocopies of a blank form, or create your own with the required information.

Thank you for your cooperation.

Matrimonial Clerk