

Notice of Entry (Form 25)

Notice of Entry

- [1. **Index No. & Year**] Insert Index Number & the year it was purchased
- [2. **Fill in name(s)**] Fill in the Plaintiff name
- [3. **Fill in name(s)**] Fill in the Defendant name
- [4. **Select One**] Select the type of document that is being attached to notice of entry
- [5. **Attach copy of Order or Judgment**]
- [6. **Insert Date of Entry from Clerks Stamp**]
- [7. **Date and County papers signed in**]
- [8. **YOUR SIGNATURE**] Signature
- [9. **PRINT YOUR NAME**] Your name
- [10. **YOUR ADDRESS**] Your address
- [11. **CITY, STATE ZIP CODE**] City State and Zip Code
- [12. **YOUR PHONE NUMBER**] Your telephone Number
- [13. **Other Party Address**]
- [14. **Other Party City State and Zip Code**] City State and Zip Code
- [15. **Other Party Phone Number**]

Litigation Back (Last page of entire packet)

- [16. **Index No. & Year**] Insert Index Number & the year it was purchased
- [17. **Fill in name(s)**] Fill in the Plaintiff name
- [18. **Fill in name(s)**] Fill in the Defendant name
- [19. **Insert name(s) of papers submitted**] Put the Names of all of the papers
- [20. **YOUR SIGNATURE**] Signature
- [21. **PRINT YOUR NAME**] Your name
- [22. **YOUR ADDRESS**] Your address
- [23. **CITY, STATE ZIP CODE**] City State and Zip Code
- [24. **YOUR PHONE NUMBER**] Your telephone Number