



STATE OF NEW YORK UNIFIED COURT SYSTEM
SUFFOLK COUNTY DISTRICT COURT
 400 Carleton Avenue - Central Islip - New York 11722
nycourts.gov/suffolkdistrict
 (631) 853-7500

CERTIFIED TRANSCRIPTS / CERTIFICATES OF DISPOSITION

NAME _____ **DATE OF BIRTH** _____

STREET _____ **CITY** _____ **STATE** _____ **ZIP** _____

PHONE # _____

LAWS VIOLATED _____ **DATE OF VIOLATION** _____

DATE OF DISPOSITION _____ **DOCKET NUMBER** _____
 (NECESSARY IF A TRAFFIC CASE PRIOR TO JULY 1,1996)

REASON FOR TRANSCRIPT: _____
 (e.g. License suspension, employment, any licensing or permits)

YOU MUST ATTACH A \$5 MONEY ORDER, CERTIFIED CHECK OR ATTORNEY'S CHECK PAYABLE TO "FIRST DISTRICT COURT" FOR EACH DOCKET NUMBER. ALSO INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE.

***** MAIL TO SUFFOLK DISTRICT COURT, ATTN: TRAFFIC/CRIMINAL ROOM 220 (TRANSCRIPTS)
 400 CARLETON AVENUE, CENTRAL ISLIP NY 11722**

TODAY'S DATE: _____

*** TRANSCRIPT REQUESTS ARE COMPLETED IN THE ORDER IN WHICH THEY ARE RECEIVED.

*** ALL REQUESTED INFORMATION MUST BE FILLED IN, OR YOUR REQUEST WILL BE RETURNED.

*** SHOULD YOU NEED ANY ADDITIONAL INFORMATION, CONTACT CENTRAL RECORDS IN YAPHANK FOR YOUR ARREST RECORD (631) 852-6015.

IF YOU WERE A YOUTHFUL OFFENDER OR YOUR CASE WAS SEALED, ADDITIONAL PROCEDURES MUST BE FOLLOWED :

IF YOU WERE ADJUDICATED AS A YOUTHFUL OFFENDER, PLEASE SIGN [FORM #1](#) BEFORE A NOTARY PUBLIC AND RETURN IT ALONG WITH THE FEE AND A SELF-ADDRESSED STAMPED ENVELOPE.

IF YOUR CASE WAS SEALED PURSUANT TO CPL 160.50 AND YOU WANT THE TRANSCRIPT SENT TO YOU, COMPLETE [FORM #2](#).

IF YOU WANT IT SENT TO SOMEONE ELSE, COMPLETE [FORM #3](#).

IN ANY CASE, THE FORMS MUST BE RETURNED ALONG WITH THE FEE AND A SELF-ADDRESSED STAMPED ENVELOPE.

District Court, County of Suffolk located at
400 Carleton Ave, Central Islip, State of New York

People of the State of New York

-against-

Youthful Offender Transcript Release

Docket _____

Defendant

DISTRICT COURT:

I, _____ residing at

_____ having been adjudicated a YOUTHFUL OFFENDER on _____, hereby request that a transcript of the disposition of my case be released to me or to _____

I understand that the individual or organization named above is not bound by the sealing requirement of the CPL.

Date: _____

Defendant's signature.

On the _____ day of _____, 20____, before me personally came _____, known to me [or satisfactorily proven to me] to be the person described in, and who executed the foregoing instrument and acknowledged that he executed the same.

Notary Public

Based upon the foregoing, it is ordered that the defendant's ex-parte motion for a release of a transcript of the above named matter is granted.

Date: _____

District Court Judge