



State of New York
UNIFIED COURT SYSTEM
SUFFOLK COUNTY
 400 Carleton Avenue
 P.O. Box 9080
 Central Islip, New York 11722-9080
 (631) 853-7519

ANN PFAU
 Chief Administrative Judge

H. PATRICK LEIS III
 District Administrative Judge
 Suffolk County

JAN H. PLUMADORE
 Deputy Chief Administrative Judge
 Courts Outside New York City

THOMAS F. LORITO
 District Executive

Dear Sir or Madam:

Justice H. Patrick Leis III, the District Administrative Judge of Suffolk County, is continuing a county wide program, whereby employees from the various courts speak before Civic, Fraternal and Senior Citizen Organizations throughout Suffolk County free of charge.

If you are interested in having a speaker address your group or organization, please select one of the topics listed and return the bottom portion of this letter to the undersigned at the address listed below. Please note that only one topic can be discussed per meeting.

Very truly yours,

Michael Cipollino
 MICHAEL CIPOLLINO

REQUEST FOR SPEAKER

Name and address of Group/Organization:

Requested by: _____

Telephone No.: _____

Anticipated number of attendees: _____

Please have a speaker from Justice Leis's Speaker's Bureau attend our meeting to be held on _____, _____, time _____, located at _____.

TOPICS FOR DISCUSSION

<input type="checkbox"/> Wills and Estates	<input type="checkbox"/> Felony Trials
<input type="checkbox"/> Jury Service	<input type="checkbox"/> DWI
<input type="checkbox"/> Small Claims/Landlord-Tenant	<input type="checkbox"/> Civil Actions/Divorce/Malpractice
<input type="checkbox"/> How to Obtain an Order of Protection	<input type="checkbox"/> Home Security

(Please note that only one topic can be discussed per meeting.)

Michael Cipollino, Chief Clerk
 Suffolk County Surrogate's Court
 320 Center Drive
 Riverhead, New York 11901

- Telephone No. (631) 852-1747