

REVISED RULES

JUSTICE ANTHONY I. GIACOBBE

January 23, 2001

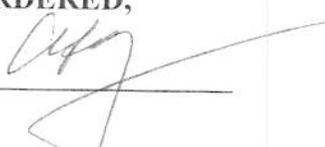
TRIAL PART 9

COUNSEL SHALL COMPLY WITH THESE RULES WHEN ASSIGNED TO THIS PART FOR TRIAL.

- (1) **Marked Pleadings.** Prior to trial, counsel shall furnish to the Court marked pleadings pursuant to CPLR §4012.
- (2) **Exhibits.** Counsel shall **pre-mark all exhibits** in the order which they intend to introduce them at trial. A **list of the exhibits** shall be provided to the Court prior to trial. Plaintiffs will number their exhibits and defendants will letter their exhibits. An exhibit list may be obtained from the court clerk. On the day of trial the exhibits and the list will be given to the Court reporter who will officially mark them before trial.
- (3) **Witnesses.** Prior to trial, Counsel shall provide to the court a **list of potential witnesses** in order in which they intend to call them at trial, including expert witnesses, their expertise, and summary of expected trial testimony.
- (4) **Motions in Limine.** Any potential evidentiary question or procedural or substantive law matter not previously adjudicated shall be brought to the Court's attention and addressed prior to trial by way of a written motion in limine. A written memorandum of law with citations to the Official Reports shall also be required, and shall accompany any such motion. Citations and copies of relevant court decisions and statutes should be furnished to the Court prior to commencement of plaintiff's case and when otherwise requested by the Court.
- (5) **Depositions.** A copy of depositions intended to be used at trial should be furnished to the Court at the commencement of the trial
- (6) **Proposed Jury Charges and Verdict Sheets.** The parties shall submit proposed jury charges and proposed verdict sheets to the Court in typed or computer generated form, with specific citations to applicable New York Pattern Instructions and any modifications thereto, prior to the commencement of the Court's preliminary instructions to the jury.
- (7) Copies of correspondence exchanged between attorneys and others shall not be sent to the Court unless specifically authorized or requested by the Court.

Failure to comply with these Court Rules shall be addressed appropriately.

SO ORDERED,



JSC