

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF NEW YORK

PRESENT: HON. _____
Justice/Court Attorney-Referee

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Plaintiff,

Index No. _____

- against -

ORDER OF REFERENCE - -
MATRIMONIAL NEUTRAL
EVALUATION PROGRAM

Defendant.

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1. On consent of the parties, the following issues are hereby referred to the Matrimonial Neutral Evaluation Program and a neutral evaluation shall be conducted in accordance with the Program's Statement of Procedures: _____

2. Counsel for the parties shall complete this form and, once it has been so-ordered, the court shall send it to the Program Coordinator, who can be reached at 212-256-7985 or via e-mail at lschwart@courts.state.ny.us.

3. The Program Coordinator shall forward to counsel for the parties a Notice of Confirmation with a list of three Neutral Evaluators, from which counsel shall select one in accordance with the Program's Statement of Procedures. Counsel shall notify the Program Coordinator of the name of the Neutral Evaluator selected as provided in the Statement of Procedures, and, within 72 hours thereafter, shall together contact the Neutral Evaluator selected to schedule the first session. The Program Coordinator shall provide the Neutral Evaluator with a copy of this Order of Reference.

4. The parties shall appear at the initial session within 45 days of receiving from the Program

Coordinator a Notice of Confirmation with the names of the Neutral Evaluators.

5. At least five business days before the neutral evaluation session, counsel shall simultaneously exchange and submit to the Neutral Evaluator a concise, two-page summary of the issue presented, relevant facts and applicable law, if any. Counsel shall also submit (and exchange if not yet exchanged) a copy of his/her client's sworn statement of net worth.

6. By signing below, the parties and their counsel agree that they shall comply with the Statement of Procedures, including the provisions regarding confidentiality and immunity. Parties and/or counsel further understand and agree that no attorney-client relationship exists between the Neutral Evaluator and the parties, and that the Neutral Evaluator may not provide legal advice to the parties.

7. The attorneys for the parties herein are as follows:

For Plaintiff: _____

Address: _____

Phone: _____

E-mail: _____

For Defendant: _____

Address: _____

Phone: _____

E-mail: _____

For Child: _____

Address: _____

Phone: _____

E-mail: _____

8. The parties shall appear for a status conference before the court on _____ at _____.

Signature of Plaintiff

Signature of Defendant

Signature of Counsel for Plaintiff

Signature of Counsel for Defendant

Dated: _____

New York, New York

SO ORDERED:

J.S.C. or Court Attorney-Referee