

Instructions: Fill in the names of the parties and the index number. Complete the blank spaces next to the instructions printed in bold type. Cross out information in *italics* which does not apply. PRINT AND USE BLACK INK ONLY. (Other blank spaces are for Court use).

At an IAS Part \_\_\_\_\_ of the Supreme Court of the State of New York, held in and for the County of Kings, at the courthouse at 360 Adams Street on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

PRESENT: HON. \_\_\_\_\_  
Justice of the Supreme Court

-----X

\_\_\_\_\_  
*Plaintiff(s)/Petitioner(s)* [fill in name(s)]

Index Number

-against-

\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
*Defendant(s)/Respondent(s)* fill in name(s) [ ]  
-----X

**ORDER TO SHOW CAUSE  
WITH T.R.O. IN CIVIL  
ACTION / PROCEEDING**

Upon reading and filing the *affidavit / petition* of \_\_\_\_\_  
[your name] sworn to / verified on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, [date the paper was sworn to before a notary public] and upon the exhibits attached thereto, and [list any other supporting papers, e.g. additional affidavits, exhibits] \_\_\_\_\_

Let the *plaintiff(s)/petitioner(s)/defendant(s)/respondent(s)* (**other side**) or his/her/their attorney show cause at IAS Part \_\_\_\_\_, Room \_\_\_\_\_ of this Court, to be held at the Courthouse, 360 Adams Street, Brooklyn, NY on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, at 9:30 o'clock in the forenoon of that day or as soon thereafter as the parties may be heard why an order should not be made [describe what you are asking the Court to grant] \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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for the reasons that **[briefly describe the reasons for your request]** \_\_\_\_\_

Pending the hearing of this motion it is ORDERED that **[insert the action you are asking the Court to direct or to stop]** \_\_\_\_\_

Sufficient cause appearing therefor, let personal service of a copy of this order and the papers upon which it is granted, upon the *plaintiff(s) / petitioner(s) / defendant(s) / respondent(s)*, except, if represented, upon their counsel on or before the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ be deemed good and sufficient. An affidavit or other proof of service shall be presented to the Court on the return date directed in the second paragraph of this order.

ENTER,

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J.S.C.