

**INSTRUCTIONS FOR FILLING OUT THE ORDER
TO SHOW CAUSE FOR CHANGE OF MARRIAGE RECORD**

PRINT AND USE BLACK INK ONLY.

- 1 Leave blank.
- 2 Leave blank.
- 3 Write the name of the Petitioner(s).
- 4 Write the case Index Number.
- 5 Enter town, village, or city (municipality where marriage license is filed).
- 6 Circle one.
- 7 Enter town, village, or city name.
- 8 Enter town, village, or city.
- 9 Enter your name as Petitioner.
- 10 Enter the date the Petition was signed in the presence of a notary public.
- 11 Enter the street address where the courthouse is located.
- 12 Enter the city where the courthouse is located.
- 13 Enter the return date. Obtain the return date from the Court Clerk's Office.
- 14 Enter after (noon) if the return time is scheduled after 12 o'clock.
- 15 Describe the nature of the change in the marriage record being sought.
- 16 Describe the reasons for the change requested.
- 17 Leave blank.
- 18 Leave blank.