

INSTRUCTIONS FOR FILLING OUT THE
NOTICE OF PETITION FOR CHANGE OF MARRIAGE RECORD, ORDER
TO SHOW CAUSE FOR CHANGE OF MARRIAGE RECORD, VERIFIED
PETITION, AND ORDER CORRECTING MARRIAGE RECORD

INSTRUCTIONS FOR FILLING OUT THE NOTICE
OF PETITION FOR CHANGE OF MARRIAGE RECORD

PRINT AND USE BLACK INK ONLY.

- 1 Name of the county where you are going to file the petition (county where you live).
- 2 Write the name of the Petitioner(s).
- 3 Write the case Index Number.
- 4 Enter town, village, or city (municipality where marriage license is filed).
- 5 Circle one.
- 6 Enter the town, village, or city name where marriage license is filed.
- 7 Enter town, village, or city.
- 8 Enter town, village, or city.
- 9 Enter your name as Petitioner.
- 10 Enter the date the Petition was signed in the presence of a notary public.
- 11 Enter the street address where the courthouse is located.
- 12 Enter the city where the courthouse is located.
- 12 Enter the return date. Obtain the return date from the Court Clerk's Office.
- 14 Enter town, village, or city.
- 15 Enter town, village, or city.
- 16 Enter the town, village, or city name.
- 17 Describe in detail the changes or amendments sought.
- 18 Enter your name, address, and telephone number.