

**INSTRUCTIONS FOR FILLING OUT THE VERIFIED PETITION
FOR CHANGE OF MARRIAGE RECORD**

PRINT AND USE BLACK INK ONLY.

- 1 Name of the county where you are going to file the petition (county where you live).
- 2 Write the name of the Petitioner(s).
- 3 Write the case Index Number.
- 4 Enter town, village, or city (municipality where marriage license is filed).
- 5 Circle one.
- 6 Enter town, village, or city name.
- 7 Enter town, village, or city.
- 8 Enter the county where you file the petition.
- 9 Enter your name as Petitioner.
- 10 Enter your complete address.
- 11 Enter town, village, or city.
- 12 Circle one.
- 13 Describe all the facts concerning your claim in this proceeding, including the circumstances of the marriage.
- 14 Additional space for setting forth the facts.
- 15 Describe the change/correction/amendment you wish to make in your marriage record, which record is in issue, and what the reasons are for this request. Use additional sheets of paper if necessary.
- 16 Additional space for setting forth the reasons for the change.
- 17 Choose one.
- 18 If a prior application has been made, describe where, when and by whom the application was made, the result, and why a second application should be considered by the court.

- 19 Describe the relief you are requesting.
- 20 Enter the city where the Verified Petition is filed.
- 21 Enter the date when the Verified Petition is filed with the Office of the County Clerk.
- 22 Sign your name in the presence of a notary public.
- 23 Print your name in the presence of a notary public.
- 24 Enter your address and telephone number.
- 25 Leave blank.