

Commercial Claim Arising Out of a Consumer Transaction

DEMAND LETTER

TO: _____ Date _____
Name of Defendant

Address

You have not paid a debt owed _____
which you incurred on _____, 20 _____. The amount remaining
unpaid on the debt is \$ _____. Demand is hereby made that this money
be paid. Unless payment of this amount is received by the undersigned no later than
_____, 20 _____, a lawsuit will be brought against you in the
Commercial Claims Part of the Court.

If a lawsuit is brought, you will be notified of the hearing date, and you will be entitled to
appear at the hearing and present any defense you may have to this claim.

(If applicable) Our records show that you have made the following payment(s) in partial
satisfaction of this debt (fill in dates and amounts paid) _____
_____.

A copy of the original debt instrument - your agreement to pay - is attached. (The names and
addresses of the parties to that original debt agreement are _____
_____.

_____(to be completed if claimant was not a party to the
original transaction).

