

At IAS Part ___ of the Supreme Court of the State of New York, held in and for the County of _____ at the Courthouse, _____, _____, New York the ___ day of _____, 20__.

PRESENT: HON. _____
Justice of the Supreme Court

In the Matter of the Application of

_____,
(Insert your name) Plaintiff(s)/Petitioner(s)

For Permission to Prosecute as a Poor Person a Matter against

ORDER

Index No. _____

_____,
Defendant(s)/Respondent(s)

Upon the annexed affidavit of _____,
(Insert your name)

sworn to _____ 20__, the _____ and the certificate
(Insert date affidavit sworn to before notary) (Insert: verified complaint / petition / motion)

of _____ ESQ., dated _____.
(Insert name of attorney & date if submitted. If not, leave blank.)

And it being alleged that said _____ has a good
(Insert: plaintiff(s) / petitioner(s) / defendant(s) / respondent(s))

cause of action or claim or defense based upon _____
(Briefly describe the underlying facts of your cause of action or claim)

_____.

And it being alleged that he/she is unable to pay the costs, fees and expenses to prosecute/defend this action, and that there is no other person beneficially interested in the action thereof,

Now on motion of _____,
(Insert your name) (Insert: plaintiff(s) / petitioner(s) /
defendant(s) / respondent(s))

it is hereby

ORDERED that:

A. The motion is denied on the grounds that the _____
failed to make (Insert: plaintiff(s) / petitioner(s) / defendant(s) / respondent(s))

1 ___ A sufficient showing of a meritorious cause of action/defense
and/or

2 ___ A sufficient showing of indigence

Papers may be resubmitted upon payment of fees, in a timely manner

-OR-

B. ___ The motion is granted and the _____
(Insert: plaintiff(s) / petitioner(s) / defendant(s) / respondent(s)) (Insert your name)
_____ permitted to proceed herein as a poor person(s), and it is further
(is / are)

ORDERED that the County Clerk shall make no charge in connection with the
prosecution/defense of this matter/proceeding, and it is further

ORDERED that any recovery by judgment or settlement in favor of the
_____ shall be paid to the Clerk of the Court to await distribution
(Insert: plaintiff(s) / petitioner(s) / defendant(s) / respondent(s))

pursuant to court order.

Hon.
JUSTICE OF SUPREME COURT