

**REGISTRATION OF FOREIGN ADOPTION AND NAME CHANGE
CHECKLIST**

Please be advised that adoption petitions filed in Westchester County must be filed complete for processing under the Art. 7, DRL, Uniform Rules-Trial Courts Sec. 205.53 and Local Practice Requirements. The attached list is provided to assist you in filing a complete package as required by this Court.

On October 19, 2008, Section 111-c of the Domestic Relations Law came into effect in New York State, granting full faith and credit to adoptions finalized in foreign countries. This application is available ONLY to children who have been granted an IR-3 immigrant visa and automatic citizenship by the United States Citizenship and Immigration Services (USCIS). If your child has been granted an IR-4 immigrant visa, USCIS may require you to file a Re-Adoption petition in this Court in order to acquire citizenship for your child. Please consult with an immigration and/or adoption attorney or with the USCIS if you have any questions in this regard.

In addition, please be advised that in regard to issuance of an amended birth certificate for the child, we have been advised by the Department of Health that legislation is currently pending in order to amend Public Health Law section 4183-b. Therefore, you may wish to contact Jim Meany, Field & Security Coordinator at the Department of Health, Vital Records Section for further clarification on this issue at 518-474-8187.

All forms can be obtained online at www.nycourts.gov.

Please provide the following information when filing:

Adoption of _____ dob _____ pl. _____
Address _____

Adoptive Parent(s) _____
Address _____
Phone No. _____

Attorney _____
Address _____

Phone No. _____ Env. _____

Adoptee's Name: _____ to remain the same
_____ changed to: _____

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Form #	Received date	
<u>28</u>	_____	Petition for Foreign Adoption and Name Change, signed, dated and Notarized
<u>28-A</u>	_____	Order of Foreign Adoption and Name Change
<u>8B</u>	_____	Affidavit Identifying the Party(ies), signed by the attorney
<u>DOH</u>	_____	Report of Adoption, completed
<u>UCS 8</u>	_____	OCA Copy of Form _____ Affirmation of Mailing/Post card _____

ADDITIONAL REQUIRED DOCUMENTS. *There are no forms for these!*

Received date

- _____ Attorney's Affirmation of Legal Services, if applicable
- _____ Original or Certified copy of the Adoptive Child's Birth Certificate
- _____ Original or Certified copy of all foreign documents (i.e., Decree/Order of Adoption, Abandonment/Guardianship Order or Decree, Consent of Birth Parent, if applicable) (*please include copies for the court*)
- _____ **IR-3** immigrant Visa issued by the USCIS
- _____ Identification of Adoptive Parent(s) (i.e., Driver's license or Passport)

NOTES/ADDITIONAL ITEMS NEEDED:
