

FAMILY COURT OF THE STATE OF NEW YORK  
WESTCHESTER COUNTY

F.C.A. §§ 433, 531-a, 580-316

REQUEST TO TESTIFY IN COURT  
PROCEEDINGS BY TELEPHONE

THIS FORM MUST BE COMPLETED AND RETURNED TO THE COURT  
NO LESS THAN THREE (3) DAYS BEFORE THE SCHEDULED HEARING.

\_\_\_\_\_ Petitioner,

FILE # \_\_\_\_\_

DOCKET # \_\_\_\_\_

vs.

\_\_\_\_\_ Respondent.

*Unless you hear from the court denying your request for a telephone hearing, you may consider your request granted. If your hearing is scheduled in the morning, you must be available between the hours of 9:00 am 1:00 pm Eastern Standard Time. If your hearing is scheduled in the afternoon, you must be available between 1:00 pm and 5:00 pm Eastern Standard Time. You must resubmit this application via fax to 914-995-8648 if your case is forwarded to a Family Court Judge for further proceedings.*

I, \_\_\_\_\_, am the (circle one) Petitioner / Respondent in the above action. I reside at \_\_\_\_\_.

A hearing is scheduled on this matter on \_\_\_\_\_ at \_\_\_\_\_ am / pm New York time, before Support Magistrate \_\_\_\_\_

at the **Westchester County Family Court of the State of New York, located at 111 Dr. Martin Luther King Jr. Blvd., White Plains, New York 10601.**

*Pursuant to New York State Family Court Act 433, 531-a, or 580-316, I respectfully request that I be permitted to testify in this matter by telephone/audio visual/other electronic means for the following reasons:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The telephone number that I may be reached at on the date of the hearing is: \_\_\_\_\_

**THIS IS MY (CIRCLE ONE) WORK / HOME / CELL / OTHER**

*I understand that it is my responsibility to provide the Westchester Family Court with a telephone number for the Court to use to telephone me on the scheduled court hearing date and time so that I may testify by telephone.*

*I further understand that I must be available to the Court to testify by telephone for up to a four (4) hour period after the time the court hearing is scheduled, and that if the Court telephones me and I do not answer the phone, the Court can proceed in my absence if I am the Respondent, and grant the relief requested in the petition; or, if I am the Petitioner, the Court may dismiss my petition if there is a failure to establish a prima facie case. I may also seek assistance from my local Child Support Enforcement Agency to arrange the telephonic hearing.*

Any request for information on a case must be made in writing to:  
The Office of Child Support Enforcement at 100 East First Street (3rd and 5th Floors), Mount Vernon, New York 10550, or to your local Office of Child Support Enforcement, and not to the Court.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Telephonic Applicant

Sworn to me this \_\_\_\_\_ day of \_\_\_\_\_ 200\_

\_\_\_\_\_  
*Please print or type name*

\_\_\_\_\_  
Notary Public

Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**For Court Use Only**

Status of Case: