

SAMPLE FORM<sup>1</sup>

SUPREME COURT OF THE STATE OF NEW YORK  
APPELLATE DIVISION - FIRST DEPARTMENT

-----X  
In the Matter of the Application of

JANE M. JONES

VERIFIED PETITION

for Admission to Practice as an  
Attorney and Counselor-at-Law

-----X

TO: SUPREME COURT, APPELLATE DIVISION, FIRST DEPARTMENT:

Petitioner, Jane M. Jones, applying for admission to practice as an attorney and counselor-at-law in the State of New York, without examination, pursuant to Rules of Court, Section 520.10, respectfully, alleges as follows:

1. I reside at [full address and telephone number].
2. I am currently employed [full-time/part-time] at [employer's full name, address, telephone number, your job title, etc.].
3. I was admitted to practice law on the following date(s) in the highest law court of the following jurisdiction(s) and actually practiced law continuously in said jurisdiction(s) during the following period(s) while admitted to practice therein.

[List each jurisdiction and the name of its highest lawcourt, and state date of admission to practice and date(s) of actual practice.]

4. My residence and office addresses during the period(s) of practice in said jurisdiction(s) were as follows:

[Please list.]

---

<sup>1</sup>The petition is to be retyped. Do not fill out and submit this specimen.

5. The nature and extent of my practice of law in said jurisdiction(s) during this(ese) time period(s) were as follows:

[Give a summarized, but detailed, statement of the nature and extent of your practice, specifying dates involved.]

[If seeking admission on the basis of full-time employment on a law school faculty, include paragraph 6.]

6. I have been employed as a full-time member of the law faculty of the following law school(s) on the approved list of the American Bar Association, during the periods specified below, and have taught the following courses and attained the following rank:

[Give a detailed statement of the above information; and most important, set forth the date when attained the rank of Professor and/or Associate Professor.]

7. I have the substantial equivalent of the legal education required by Court Rule 520.10(a)(3), as attested by the attached Certificate of the State Board of Law Examiners.

8. I have never been reprimanded, disciplined, suspended, or disbarred as an attorney and counsellor-at-law, and no charges or complaints have ever been filed with or by any court or other body entertaining complaints against attorneys. [Or, if so, set forth details.]

9. I have never been denied admission to the bar of any other jurisdiction. [Or, if so, set forth details.]

10. I have never previously applied for admission to practice law in the State of New York. [Or, if so, set forth details.]

WHEREFORE, petitioner respectfully prays the Honorable Justices of this Court to admit petitioner as an attorney and counsellor-at-law in this State, without examination.

Dated:

\_\_\_\_\_  
JANE M. JONES

STATE OF        )  
                  : ss.  
COUNTY OF    )

JANE M. JONES, being duly sworn, deposes and says:

That she is the petitioner herein and that she has read the foregoing Petition and knows the contents thereof; that the same is true of her own knowledge, except as to matters contained therein stated to be alleged upon information and belief, and that as to those matters she believes them to be true.

\_\_\_\_\_  
JANE M. JONES

Sworn to before me this  
day of           , 20\_\_

\_\_\_\_\_  
Notary Public

[Stamp and/or Seal]