

Appellate Term Docket #: _____

Choose one:

() to be submitted

() to be argued

APPELLATE TERM OF THE SUPREME COURT
_____ AND _____ JUDICIAL DISTRICTS

_____ x

v.

_____ x

BRIEF OF RESPONDENT

Signature: _____

Name: _____

Address: _____

Phone Number: _____

APPELLATE TERM OF THE SUPREME COURT
_____ AND _____ JUDICIAL DISTRICTS

_____ X

v.

_____ X

CERTIFICATION PURSUANT TO § 22NYCRR 130-1.1-a (b)

I HEREBY CERTIFY Pursuant to § NYCRR 130-1.1-a (b) that to the best of my knowledge, information and belief, after an inquiry reasonable under the circumstances, that the contents of this document are not frivolous.

Dated: _____

_____, New York

Signature

Print Name

NOTE: This document is not required for appeals from criminal courts, town or village courts or the small claims part of any court.

SUPREME COURT OF THE STATE OF NEW YORK
APPELLATE TERMS: 2ND, 11TH & 13TH AND 9TH & 10TH JUDICIAL DISTRICTS

AFFIRMATION OF SERVICE

-against-

Appellate Term_Docket #:

Lower Court Index Number#

State of New York)
County of _____) s.s.:

_____, af firms that:

1. The affirmant is NOT a party to the action, is 18 years of age or older and resides at: _____

2. On the ____ day of _____, 2____, the affirmant served one copy of the following described paper upon the person or persons listed in paragraph 4 hereof:

- | | |
|--|--|
| <input type="checkbox"/> Appellant’s Brief | <input type="checkbox"/> Motion for _____ |
| <input type="checkbox"/> Respondent’s Brief | <input type="checkbox"/> Affirmation/Affidavit in Opposition |
| <input type="checkbox"/> Reply Brief | <input type="checkbox"/> Reply Affidavit |
| <input type="checkbox"/> Order to Show Cause | <input type="checkbox"/> Other: _____ |

3. The method of service on each of said persons was:

- By delivering the paper(s) to the person personally pursuant to CPLR 2103(b)(1).
- By mailing the paper(s) to the person at the address designated by them for that purpose by depositing the same in a first class, postpaid, properly addressed wrapper, in a post office or official depository under the exclusive care and custody of the United States Postal Service within the State of New York pursuant to CPLR 2103(b)(2).
- Where the person served is an attorney, by leaving the paper(s) with the person in charge of the office of that attorney, pursuant to CPLR 2103(b)(3).
- By dispatching the paper(s) to the person by overnight delivery service at the address designated by the person for that purpose, pursuant to CPLR 2103(b)(6).
- Other: _____

4. The name of the person or names of the persons served and the address or addresses at which service was made are as follows: _____

Dated: _____, 2____

_____, New York

I affirm this ____ day of _____, 20____, under the penalties of perjury under the laws of New York, which may include a fine or imprisonment, that the foregoing is true, and I understand that this document may be filed in an action or proceeding in a court of law.

(SIGNATURE OF PERSON SERVING PAPERS)